



THE LONDON BOROUGH
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DATE: 22 September 2014

To: Members of the
PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Councillor Kate Lymer (Chairman)
Councillor Chris Pierce (Vice-Chairman)
Councillors Douglas Auld, Kim Botting, David Cartwright, Peter Fortune,
Tom Philpott, Michael Rutherford and Richard Williams

Non-Voting Co-opted Members –

Terry Belcher, Bromley Community Engagement Forum
Derec Craig, Bromley Victim Support
Dr Robert Hadley, Bromley Federation of Residents Associations
Alf Kennedy, Bromley Neighbourhood Watch
Laila Khan, Bromley Youth Council
Grace Stephens, Bromley Youth Council

A meeting of the Public Protection and Safety Policy Development and Scrutiny Committee will be held at Committee Room 1 - Bromley Civic Centre on
WEDNESDAY 1 OCTOBER 2014 AT 7.30 PM

MARK BOWEN
Director of Corporate Services

***Copies of the documents referred to below can be obtained from
<http://cds.bromley.gov.uk/>***

PART 1 AGENDA

Note for Members: Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

STANDARD ITEMS

- 1 DECLARATIONS OF INTEREST**
- 2 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 3 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting.

Therefore please ensure questions are received by the Democratic Services Team by 5pm on 25th September 2014.

- 4 **MATTERS ARISING** (Pages 1 - 4)
- 5 **MINUTES OF THE PUBLIC PROTECTION AND SAFETY PDS COMMITTEE MEETING HELD ON 17TH JUNE 2014** (Pages 5 - 22)
- 6 **CHAIRMAN'S UPDATE**
- 7 **POLICE UPDATE**

HOLDING THE PORTFOLIO HOLDER TO ACCOUNT

- 8 **QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on 25th September 2014.

- 9 **QUESTIONS TO THE PORTFOLIO HOLDER FROM THE PPS PDS COMMITTEE**

- 10 **PRE-DECISION SCRUTINY OF PORTFOLIO HOLDER REPORTS**

The Public Protection and Safety Portfolio Holder to present scheduled reports for pre-decision scrutiny on matters where he is minded to make decisions.

- a **BUDGET MONITORING 2014/15** (Pages 23 - 30)
- b **FUNDING FOR TARGETED NEIGHBOURHOOD ACTIVITY PROJECT**
(Pages 31 - 44)
- c **APPROVED TRADER SCHEME PARTNERSHIP** (Pages 45 - 50)

POLICY DEVELOPMENT AND OTHER ITEMS

- 11 **ANTI SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014 (REFORM OF ANTI SOCIAL BEHAVIOUR POWERS)** (Pages 51 - 58)
- 12 **VERBAL UPDATE ON ENVIRONMENTAL PROTECTION AND CCTV**
A verbal update on the Environmental Services Department will be given by Mr Jim McGowan.
- 13 **SUMMER ACTIVITIES UPDATE** (Pages 59 - 64)
- 14 **ANNUAL UPDATE REPORT ON BROMLEY YOUTH OFFENDING TEAM PARTNERSHIP** (Pages 65 - 74)
- 15 **SUMMARY OF THE BROMLEY SAFEGUARDING ADULTS ANNUAL REPORT 2013/14** (Pages 75 - 78)

16 QUESTIONS ON THE BROMLEY SAFEGUARDING ADULTS ANNUAL REPORT 2013/14

The briefing comprises:

The Bromley Safeguarding Adults Annual Report 2013/14

Members and Co-opted Members have been provided with advance copies of the briefing via email.

The link on the Bromley Council Website is:

<http://cds.bromley.gov.uk/ieListMeetings.aspx?CId=559&Year=0>

Printed copies are available on request by contacting Steve Wood on 0208 313 4316 or stephen.wood@bromley.gov.uk

17 WORK PROGRAMME AND CONTRACTS REGISTER (Pages 79 - 84)

18 VISITS AND CONFIRMATION OF NEXT MEETING DATE

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Report No.
CSD14115

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety PDS Committee

Date: 1st October 2014

Decision Type: Non Urgent Non Executive Non Key

Title: **MATTERS ARISING**

Contact Officer: Steve Wood, Democratic Services Officer
Tel: 020 8313 4316 E-mail: stephen.wood@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

1.1 **Appendix A** updates Members on matters arising from previous meetings.

2. RECOMMENDATION

2.1 The Committee is asked to review progress on matters arising from previous meetings.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous matters arising reports and minutes of meetings.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Excellent Council
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Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £367,636
 5. Source of funding: 2014/15 revenue budget
-

Staff

1. Number of staff (current and additional): 10 posts (8.75fte)
 2. If from existing staff resources, number of staff hours: Completion of "Matters Arising" Reports for PP&S PDS meetings can take up to a few hours per meeting.
-

Legal

1. Legal Requirement: None
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for Members of the Public Protection and Safety PDS Committee.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

<u>Minute Number/Title</u>	<u>Matters Arising</u>	<u>Update</u>
17th June 2014- Minute 9. SLaM update.	Minute 9 was an update from SLaM. Members were encouraged to visit Bethlem Hospital by Ellie Davies, Service Director.	A visit was arranged for Members to the Bethlem Hospital on 9th September 2014.
Putting Victims First – More Effective Responses to Anti- Social Behaviour	Although the number of interventions would be reduced by the Draft Anti-Social Behaviour Bill as it removed certain Orders and condensed layers of intervention would be contained within existing budgets, it was nevertheless recommended that an assessment be made of any additional costs potentially falling to the Council - this assessment to involve engagement with other Council Departments (including Legal) and agencies such as the police.	The Bill has now become an Act and is now Law. It received Royal assent on 13 th March 2014. It was decided that a report would be drafted to update the Committee on this matter and would be presented to the PPS/PDS Committee meeting in October 2014.
17th June 2014- Minute 7. Chairman’s Update.	The Portfolio Holder encouraged greater scrutiny of himself by the Committee.	It is anticipated that there will be greater scrutiny of the Portfolio Holder by the Committee in future meetings.
17th June 2014- Minute 7. Chairman’s Update.	A member requested an update concerning progress on the possible commissioning of Public Protection and Safety Portfolio Funds.	The Portfolio Holder stated that an update would be provided to Members at a future meeting.
17th June 2014- Minute 8. Police Update	The Chairman asked the Borough Commander to clarify what had happened to the mobile police unit at the Maudsley Hospital.	MPS and SLaM are in talks at various levels aiming to come to an agreement as to how crime at the site should be reported and investigated.
17th June 2014- Minute 12-Report FSD14033-Budget Monitoring.	It was noted in the Budget Monitoring report that there was an underspend of £95,000.00 with respect to the Targeted Neighbourhood Activity Project. It was stated that a report on the allocation of this funding would be brought to the next meeting.	A report has been drafted for the scrutiny of this Committee that outlines proposed projects where the underspend could be allocated.
Future Visits/Presentations to the Committee	Police Dog Training Centre at Keston	A visit has been scheduled for 9.00am on November 20 th 2014. The visit will incorporate a tour of the facility, followed by the Passing Out Parade.

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PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Minutes of the meeting held at 7.00 pm on 17 June 2014

Present:

Councillor Kate Lymer (Chairman)
Councillor Chris Pierce (Vice-Chairman)
Councillors Douglas Auld, Kim Botting, David Cartwright,
Peter Fortune, Tom Philpott, Michael Rutherford and
Richard Williams

Terry Belcher, Derec Craig, Dr Robert Hadley, Alf
Kennedy, Laila Khan and Grace Stephens

Also Present:

Councillor Tim Stevens J.P.

STANDARD ITEMS

1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

Apologies were received from James Cleverly

2 DECLARATIONS OF INTEREST

The Chairman and Portfolio Holder declared interests as Members of the
Mentoring Steering Group.

3 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

There were no questions from Councillors or from members of the public
attending the meeting.

4 MINUTES OF THE PUBLIC PROTECTION AND SAFETY PDS COMMITTEE MEETING HELD ON 4TH MARCH 2014

The Committee considered the minutes of the meeting of the Public
Protection and Safety PDS Committee held on 4th March 2014.

**RESOLVED that the minutes of the meeting held on 4th March 2014 be
agreed.**

5 APPOINTMENT OF CO-OPTED MEMBERS FOR 2014--2015

Report CSD 14075

The following nominations were submitted for re-appointment to the Public Protection and Safety PDS Committee for the 2014/15 Municipal Year:

- Mr Terry Belcher (Vice Chairman of the Bromley Safer Neighbourhood Board);
- Mr Alf Kennedy (Chairman of Bromley Neighbourhood Watch);
- Mr Derec Craig (Senior Service Delivery Manager, Victim Support); and
- Dr Robert Hadley (Chairman of the Bromley Residents' Federation).

Members were also asked to confirm the appointment of two new nominations from Bromley Youth Council:

- Laila Khan (Chair, Bromley Youth Council); and
- Grace Stephens (Bromley Youth Council).

RESOLVED that:

(1) the contents of the report be noted

(2) the Committee confirmed the re-appointment of existing non-voting Co-opted Members

(3) the Committee confirmed the appointments of new Co-opted Member representation from the Bromley Youth Council

6 MATTERS ARISING

Report CSD 14068

Members considered Matters Arising from previous meetings.

Issues arising from minute number 206. Bethlem Royal Hospital Update (13th March 2012), were dealt with fully with the attendance of senior representatives from SLaM (South London and Maudsley NHS Trust). The report concerning the patient escapes of February 2012 was made available for Committee Members to read before the meeting. Representatives from SLaM attended the meeting and answered questions and queries from the Committee. This is expanded upon in a separate section of the minutes.

It was noted that progress had been made with respect to the Anti-Social Behaviour Bill which had now become law. It was anticipated that a report on this would be presented to the meeting of the Committee in September.

With respect to the MOPAC crime prevention bid outcome, a report regarding this was included for information purposes in Item 14 of the agenda. The Committee agreed that this matter could now be regarded as closed, and could be taken off future Matters Arising reports.

Members were updated with respect to previous visits.

RESOLVED that the contents of the Matters Arising report be noted.

7 CHAIRMAN'S UPDATE

The Chairman informed Members that the next meeting of the Committee on the 9th September would commence at 7.30pm instead of the usual time of 7.00pm. This was because the Committee would be visiting Bromley's CCTV centre before the meeting commenced.

The Chairman stated that the Safer Neighbourhood Board (SNB) had their first meeting on 15th May 2014. The SNB had replaced the Bromley Community Engagement Forum; Councillor Tim Stevens was Chairman, and Mr Terry Belcher had been appointed Vice Chairman. It was noted that the next meeting of the SNB was scheduled for 9th July at Citygate Church, and that the Crime Summit was scheduled for 27th September 2014. It was also mentioned that the Safer Bromley Partnership had met on 13th June 2014. The next meeting of the Safer Bromley Partnership was scheduled for 18th September at 10.00am. The Chairman asked Councillor Tim Stevens to provide more information on the SNB. The Portfolio Holder updated the Committee as follows: The **Safer Neighbourhood Boards** (SNB) had a wide remit and currently eighteen members had been appointed. Some places had not yet been allocated for purposes of flexibility, and there were some organisations that were seeking floating membership. Affinity Sutton were one of these—the idea being that they would attend a local meeting when it was relevant. It had been agreed that two members of the SNB would stand down each year so that new members could be brought in when required. The SNB had been allocated £29,500.00 in funding, and £5,000.00 of this was to fund an administrator. The current administrator was Councillor Kate Lymer. The Board was free to spend the money as it saw fit. The SNB did not currently have a constitution, but did have Terms of Reference which had been agreed by Sarah Denton from MOPAC. The former BCEF (Bromley Community Engagement Forum) had now been dissolved and incorporated into the SNB. A meeting was going to be held to sign off the BCEF accounts. It appeared that BCEF had an underspend of £5,500.00 and this would be transferred into the SNB bank account after the BCEF accounts had been ratified. There would be three sessions at the Crime Summit, and Bromley Youth Council (BYC) would play a key part. The Crime Summit would be funded by the SNB. The Safer Bromley Partnership was being scaled down

and becoming more strategic in function. The Chairman of the SBP was the Borough Police Commander, and the Vice Chairman was Mr Nigel Davies (LBB Executive Director of Environmental and Community Services). Safer Neighbourhood Panels were going to be reviewed by the Borough Commander.

The Portfolio Holder highlighted that he wished to encourage scrutiny of himself, and inspired the Committee to question him, and to bring issues to him so that he could respond. The Committee agreed to do this. In response to this encouragement, Councillor Douglas Auld asked the Portfolio Holder if there was any news regarding the commissioning of Public Protection and Safety Portfolio Funds. The Portfolio Holder responded that there had been some developments, but they had been slow and had encountered various obstacles. The Portfolio Holder commented that if there were any significant updates in this regard, they would be brought to the attention of the Committee in November, and that ultimately, the fate of the Portfolio would lie with the PDS Committee. Councillor Douglas Auld noted that there were ongoing developments concerning commissioning that the Committee had not been informed of.

RESOLVED

(1) that the Chairman's Update be noted

(2) that the Committee be updated in November with respect to any developments regarding commissioning of the portfolio

8 POLICE UPDATE

The police update was given by the Borough Commander Chris Hafford.

The Borough Commander explained that the Metropolitan Police Service (MPS) was accountable to MOPAC and to the London Mayor. The MPS were currently working on MOPAC 7 targets which involved reducing costs by 20%, and a 20% increase in customer satisfaction levels. In the last twelve months:

- Burglary had fallen by 8.5%
- Criminal damage was down by 1.9%
- Motor vehicle crime was down by 12.5%
- Violent Crime was up by 14.7%

There had been an increase in Domestic Violence Cases. Of all violent crimes reported, one hundred and seventy five were related to domestic violence. It had been thought by some that this would increase with the onset of the World Cup, but this had not manifested to date. It was noted that public confidence was at 66%, which was 3% better than the previous year. The Commander then updated the Committee with respect to response to emergency calls. It was noted that the response to "1" calls (999 calls) was that 91.6% were responded to within the 15 minute target. "Significant" calls to

the police (requiring a response time of 60mins) were responded to within targeted response times in 92.8% of cases.

With respect to staffing levels, it was noted that the current number of Bromley police staff was 546.3—the odd figure related to part time staff. The target for staffing levels was 543. Twenty seven new recruits were currently being trained, and should be on operational duties in the next month.

The Committee was informed that Deputy Borough Commander Jo Oakley was being promoted; this unfortunately meant that Bromley were losing her as she was being transferred to Lewisham. The transfer was effective from July 7th 2014. Carron Schlusler was also being promoted, and going to Croydon.

The Borough Commander informed the Committee that usually there would be meetings held once a week with the Assistant Commissioner to discuss how Bromley police were performing with regard to the various aims and targets of the London Policing Model (LPM). Areas for discussion included matters such as workloads, performance, sickness rates, and an overview of whether or not the aims and objectives of the LPM were working in Bromley, and if any modifications and flexibility were required. It was also noted that the number of officers on generic Emergency Response Teams (ERT) were in the region of 120-129; the number of ERT Officers working with CID was 108. There had been no reductions in the number of Police Community Support Officers.

The Borough Commander referred to the issue of police officer shift patterns, and recognised that these were not universally popular; reviews were in progress. Another issue that was also being reviewed was the use of Contact Points, as it appeared that the use of contact points was not providing value for money, and was a waste of resources.

The Commander advised that the issue of using an increased number of marked vehicles was being considered, but there were not any imminent plans to make any fleet changes as the MPS fleet was currently under review. The Borough Commander was pleased that Bromley police had a good relationship with Bromley Council and other partners, and that morale was good in the Bromley force.

Grace Stephens (Bromley Youth Council) commented on the lack of visibility of police officers in public. She stated that a higher visibility should be aimed for to make the public feel more secure. The Borough Commander responded that this was a good point, and that he was looking at ways to deal with this issue, and also to encourage and increase public engagement. Monthly meetings were held to discuss these issues.

Councillor Pierce noted that if 91% of emergency calls were being responded to within the fifteen minute response time target, this still meant that approximately one in ten were not being responded to in time. Councillor Pierce asked if this was acceptable. Councillor Pierce also commented on the issue of the use of contact points. He stated that part of the problem of apparent under usage of the contact points may in fact be because members

of the public did not know when they were open. The Borough Commander replied to the question of response times by explaining that sometimes the response time target may be missed by a matter of seconds or minutes. There were sometimes problems with a lack of resources. The police force tried to “triage” real emergencies to the best of its ability, so that these calls were always given priority. Obvious failings would be held to account. With respect to the matter of the contact points and their opening times, the Borough Commander noted that these were mentioned in various places such as the “New Shopper” newspaper, and also on the police web site. Even so, the police would look at ways of re-advertising and marketing the contact points.

Councillor Peter Fortune asked if monies being channelled into the problem of domestic abuse were demonstrating results. The Borough Commander responded that there had been an increase in third party reporting, but that this was a difficult question to answer. Councillor Fortune also queried how the police make people feel safe in these situations. The Borough Commander responded by stating that the police were reviewing how quickly they responded to domestic abuse calls. The police were also looking at increasing the size of its Community Safety Unit, and were also looking at ways to prosecute offenders for other crimes as well as domestic abuse. The Portfolio Holder mentioned that Councillors should defer to Officer Clare Elcombe in matters relating to domestic abuse and perpetrator programmes. Councillor Cartwright stated that members of the public were concerned about the reduced numbers of sergeants and PCSOS’s. The Borough Commander answered that Bromley police were currently 4/5 sergeants below target, but potential new candidates for sergeant positions were being looked at for promotion. Councillor Botting asked why the number of PCSO’s had been reduced. The Borough Commander responded that this was because of promotion and decreased resources.

Councillor Philpott asked a question concerning front counter levels at the West Wickham Contact Point. The Borough Commander indicated that he was in contact with the Volunteer Co-ordinator who was very good, and would get feedback for the Committee.

The Chairman made reference to the Maudsley Hospital site, and a recent meeting with the Chief Executive. Apparently there was previously a mobile police contact point at the hospital that did not appear to be there now. The Chairman enquired if this facility had been withdrawn, and if so—why? The Borough Commander responded that a meeting had been scheduled to discuss the issue.

Laila Khan (BYC) stated that young people were often not aware of why they were being stopped and searched, and that police officers should explain why. Miss Khan also asked what qualified for a 15 minutes response to a 999 call. The Borough Commander explained that if there was a suspect still at the alleged crime scene that required arresting, then that would be one example of a 15 minute response.

Other examples would be when dealing with the elderly because of their vulnerability. Most of the time it revolved around the issue of whether or not a suspect was still available to arrest.

RESOLVED that the Borough Commander's update be noted.

9 UPDATE FROM SOUTH LONDON and MAUDSLEY NHS FOUNDATION TRUST

Further to minute 76 (Matters Arising Report—Report CSD 14038) of the meeting dated 4th March 2014, representatives from SLaM attended the meeting. SLaM is the South London and Maudsley NHS Foundation Trust. The representatives that addressed the Committee were:

1. Dr Martin Baggaley, Medical Director and Lead for Clinical Governance.
2. Ellie Davies, Service Director
3. Professor Tom Fahy, Clinical Lead
4. Dr Matthew Patrick, Chief Executive.

Dr Baggaley introduced the representatives, and gave a brief overview of the Bethlem Hospital. It was a “forensic unit” that had three hundred beds. It undertook a wide range of services, and also provided local services for Croydon. Approximately one third of the inpatients were “forensic” which meant that they were mental health patients that had committed crimes against the criminal justice system. They had been sectioned under the Mental Health Act. The Hospital had featured in the Channel 4 documentary—“Bedlam”.

The representatives from SLaM addressed the Committee specifically around concerns pertaining to the Bethlem Royal Hospital in Beckenham and the issues relating to the absconder incident of February 2012.

Dr Baggaley explained that the Hospital used a “Buddi” system of GPS tracking to monitor patients when they were outside of the Hospital. It was explained that a large part of the work of the Hospital was to facilitate the integration of patients back into the community. Leave was divided into two types, escorted and unescorted. Over the last year, there had been 16,000 cases of unescorted leave, and 6,000 cases of escorted leave. Patients were risk assessed before they went on leave, and the Hospital had the option to use the “Buddi System” when it felt appropriate; this provided real time tracking. It was stated that any issues of patients absconding should be put into perspective; out of 22,000 episodes of leave, there had been just 14 incidents, and only 2 patients had failed to return. Additionally, no episodes of crime were reported and there had in fact been no escapes from the Hospital grounds itself.

The Chairman enquired if all patients on escorted leave were tagged. The answer to this was no, approximately one third of those on leave were tagged. Ellie Davies explained that not all patients were tagged as part of their discharge plan. Ellie Davies outlined that there were planned phases of leave, some would be accompanied by two escorts, some by one escort, and then eventually the patient would be allowed unescorted leave. Each patient was assessed on a case by case basis, and were looked at by a team at the Hospital and also by the Ministry of Justice (MOJ). The Chairman asked if there had been any news regarding Daniel Salaco, and Ellie Davies responded that he was still missing. It was noted that the patient was not tagged in this case. The decision not to tag the patient at that time was based on clinical presentation. Ellie Davies stated that she was not able to discuss the specifics of this case in the public arena because of issues around confidentiality; it would be possible however, to update the Chairman privately if the Chairman required.

Councillor Peter Fortune enquired what the process was when a patient failed to return. Ellie Davies explained that if a patient failed to return on time, or went past a designated boundary, an alarm would be triggered. At this point Bethlem would contact the Chairman, the Portfolio Holder and Nigel Davies as well as the police. It was quite often the case that an absconder would return within twenty four hours. The case of the outstanding absconder was exceptional. It was noted by the Committee that in the absconder incident of 2012, the relevant ward councillor was not contacted as per protocol. This was the ward councillor for Kelsey Park; at the moment this ward councillor was Tom Philpott. Ellie Davies felt that it was probably the case that the protocol needed updating.

The Portfolio Holder pointed out that SLAM would need updating with new councillor details. This was a matter that would be followed up by Nigel Davies.

Councillor Botting asked how the patient in February 2012 managed to “escape”. Ellie Davies reiterated that this was not a case that could be discussed in public, but could be discussed with the Chairman privately. Ellie Davies stated that SLAM did not regard the matter as an “escape”, but that rather the patient had in fact absconded and run away from the escort. This was something that was not expected given the checks that were carried out beforehand.

Councillor Tom Philpott enquired what lessons had been learned from the absconder incident. Ellie Davies replied that lessons had indeed been learned, and that after such incidents, an Incident Review Panel is conveyed, chaired by the Clinical Director. The Incident Review Panel would look at various issues, including:

1. How was the patient reviewed?
2. Were there any lessons to be learned from the MOJ review?
3. How could staff training be improved?

4. Clothing checks to be undertaken before the patient leaves—to make identification/reporting easier in the event of an incident.
5. Photographic images to be taken of the patient before leaving the Hospital, which similarly can be circulated in the event of an incident.

Ellie Davies brought to the attention of Members that matters had to be put into a proper perspective. Bethlem Hospital had the lowest rate of incidents across London, and this was despite a high number of leave episodes. Dr Robert Hadley asked how patients would know what boundaries they could not cross. The response to this was that patients would be briefed on these matters before they left the Hospital.

A Member enquired what the logistics were after an escape or absconder incident was reported. Ellie Davies responded that it was important to note that the absconder may have already left the local area; the police would use what intelligence they had to locate the absconder. The family of the absconder would normally be contacted to see if they could assist. CCTV would be looked at—all parties would work together to get whatever leads they could.

Councillor Peter Fortune enquired what would happen to an absconder upon return, and if there were consequences /sanctions that would result. Ellie Davies responded that there would definitely be consequences, and that incidents of this nature were viewed seriously by both the Trust and by the MOJ. There would normally be a discussion with the patient and with the clinical team and the cause(s) for the incident would be ascertained. There were usually specific reasons for an absconsion. The consequences of an absconder incidence were severe, and there were normally sanctions imposed. Normally a patient's leave would be curtailed. Absconder incidents would normally affect leave and would have an adverse effect on any planned discharge date. It would normally set the progress of the patient back adversely; the MOJ would usually undertake their own review.

The matter of “public perception” was referred to and the Committee was reminded of the Channel 4 programme—“Bedlam”, which featured Bethlem; the idea was to encourage a more positive public perception. The programme was an attempt to break down stigmas. The Committee were informed that the BBC had approached the Trust with a view to making a documentary about the work of psychiatric teams in police stations. In terms of managing public perception, SLAM were looking at ways to encourage the Public to use the site; the site has facilities to play football, undertake nature walks, and has a pool. Additionally the site has a museum. The Committee were also updated with respect to the Hospital's “Sunfayre Day” which is taking place on the 5th July 2014, between noon and 5.00pm. The web link to this is: [Bethlem Sunfayre](#).

The Portfolio Holder was very encouraged by the improvements in the general communication and relationship between the London Borough of Bromley, and SLAM, and noted that joint meetings were now being held four times a year.

Ellie Davies concluded by stating that SLaM would very much like to invite Members to a visit of the Hospital site.

RESOLVED that:

(1) the update from SLaM be noted

(2) a Members visit to Bethlem Hospital be facilitated

10 OVERVIEW OF TRADING STANDARDS

Mr Robert Vale (Head of Trading Standards) provided an update on the work of Bromley Trading Standards. This was part of a programme of updates and summaries provided for information purposes for the benefit of new members to the Committee.

Mr Vale provided an update concerning the work of LBB against doorstep crime, postal scams, and also internet based scams. The Committee was also updated with respect of work that had been undertaken to prohibit the sale of age restricted products such as tobacco, alcohol and fireworks. An update was also provided concerning the work of adult safeguarding.

It was noted that with respect to doorstep crime, a rapid response service existed. LBB's work against doorstep crime had been very successful and had resulted in savings totalling £2,000,000.00 since 2002. LBB had also helped to set up "No Cold Calling Zones". LBB also provided information and advice on prevention. LBB had been partnering with other organisations, and had also produced a booklet on scams. Information concerning doorstep callers and rogue traders could be found on the Bromley Website, the internet link is:

[Rogue Traders and Door Step Scams](#)

If a member of the public needed a rapid response to a suspected doorstep scam or rogue trader, then they should call the emergency response number which was 07903 852090. For non-emergency trading standards queries, the number to call was 0300 303 8657. Trading Standards could also be contacted via email at trading.standards@bromley.gov.uk.

Mr. Vale stated that in the past, he felt that more could possibly have been done to safeguard vulnerable adults, especially the elderly and infirm. It was noted that to try and rectify this, LBB Trading Standards were now working closely with LBB Adult Safeguarding, the police and also Age UK. Joint visits were now being conducted with the police. It was acknowledged that this was resource intensive, but it was felt that it was worth it as it helped people "off the radar" that really needed assistance. LBB were operating as part of the National Intelligence Operating Model.

Mr Vale updated the Committee with the work that LBB had been conducting in partnering with banks; this was a work in progress. Trading Standards had conducted visits to various banks to highlight particular danger signs that may indicate that a scam was in progress. This could include elderly people suddenly coming to banks to withdraw large amounts of cash. Banks could call the Trading Standards emergency number if they felt that a scam was taking place, and there would be an emergency response from the council. Promotional posters and other items would also be left with banks to encourage awareness and participation. There were some difficulties in dealing with banks in this regard on occasion as Banks were cautious because of client confidentiality and the Data Protection Act.

Councillor Peter Fortune enquired as to the demography of rogue traders and doorstep scammers. The response was that they were primarily from the "Travelling Community". Most internet scams originated from overseas.

RESOLVED that the Trading Standards update be noted.

HOLDING THE PORTFOLIO HOLDER TO ACCOUNT

11 MENTORING END OF YEAR REPORT

Report ES14060

This report was written by Mr Paul King, Head of the Bromley Youth Support Programme.

The report provided an annual update on the outcomes achieved by the Bromley Mentoring Initiative (BMI) and the expenditure of the BMI for the 2013/14 financial year with particular reference to the service provided to young people identified as being most at risk of developing criminal and anti-social behaviours. The service had received a MOPAC grant contribution of £54,110.00 in 2013/14 with a similar level of allocation expected for the three financial years 2014/17.

Mr King explained the work of the BMI to the Committee, and highlighted the following details in particular:

The scheme was in the second year of funding from MOPAC, and it was hoped that it would carry on for the next ten years. Mentors were experienced and trusted individuals who provided an important source of support for young people who had educational problems, had contact with the Youth Justice System, or who were part of the NEET Group (Not in education, employment or training). The scheme was subject to external assessment and so far the assessments had always been good. There were 118 active mentors and 62 of these had been matched, whilst 60 were active. The scheme had been working well and had been very successful. The mentors worked with the ASB Unit of the Bromley Youth Offending Team, with Behavioural Services and also worked with external contracts. Most mentees stated that they had felt that they had made good progress on the mentoring programme.

Section 3.6 of the report was highlighted which stated that, “currently there are 51 mentors working with young people who have come to the notice of the ASBU (Anti-Social Behaviour Unit). Of the 77 young people who had a mentor in the 2012-20113 academic year, only 1 escalated to an ABC.” An “ABC” is an Acceptable Behaviour Contract.

Section 3.8 of the report was also noted where attention was drawn to the previous visit to the Bromley Youth Offending Service of the Mayor of London, who was very impressed with the work that was being undertaken.

Mr King concluded by stating that the service was currently seeking new male mentors.

The Chairman congratulated Mr King with respect to all of the good work that had been accomplished by the mentoring programme.

RESOLVED that:

(1) The outcomes achieved by the BMI were noted

(2) The Committee noted the expenditure incurred in providing the service, including MOPAC funding.

12 Budget Monitoring

Report FSD14033

The report was drafted by Claire Martin, Head of Finance.

The report provided an update of the latest budget monitoring position for 2014/15 for the Public Protection and Safety Portfolio based on expenditure and activity levels up to 31st May 2014. The report showed a balanced budget.

The report detailed the level of expenditure and also the progress with the implementation of the selected project within the Member Priority Initiatives and provided details of the latest expenditure within the Community Safety Budget.

The following is a summation of the main points of the budget report that were highlighted at the meeting:

1. The total budget for Portfolio Holder Initiative Fund Grants for 2014/15 was £44,930.00. Out of this £2,200.00 had been allocated, and £42,730.00 remained unallocated as the budget balance
2. The total allocation of funding for Youth Diversion Expenditure for 2014/15 was £48,250.00; £9,000.00 of this budget had been allocated. £36,000.00 was requested to fund the Summer Youth Diversionary Campaign, whilst £3,250.00 was currently unallocated.

3. The budget for Operation Payback was £7000.00, which had not yet been allocated
4. The allocation for Targeted Neighbourhood Activity was £150,000.00. £55,000.00 of this money had been allocated to projects and £95,000.00 had yet to be allocated. It was noted that a report would be presented to the September PDS Committee that would outline the details for spending the balance of this fund.

The Committee noted that the four year financial forecast outlined the financial pressures that faced the Council. It was advised that it was imperative that strict budgetary controls remained in place for the remainder of 2014/15 to minimise the risk of compounding financial pressures in future years.

RESOLVED that:

- (1) the Portfolio Holder endorse the latest 2014/15 budget projection for the Public Protection and Safety Portfolio**
- (2) the progress made in implementing the Targeted Neighbourhood Activity Project was noted**
- (3) a report be presented to the September PDS Committee with details of the proposals for spending the balance of the Targeted Neighbourhood Activity funding**
- (4) the Portfolio Holder agreed to the allocation of £36,000.00 to the 2014 Summer Diversionary Activities from the 2014/15 Portfolio Holder Grants for Youth Diversion Projects**
- (5) the PDS Committee noted and commented on the allocation of Community Safety expenditure as set out in Appendix 3 of the Budget Monitoring report**

A) PROVISIONAL OUTTURN 2013/14

Report FDS14034

The report was written by Claire Martin, Head of Finance.

The report was written to provide the Portfolio Holder with details of the provisional final outturn position for 2013/14. This indicated that there was a total underspend of £114,000.00.

The report also showed the level of expenditure during 2013/14 for the selected project within the Member Priority Initiatives and provided details of the provisional outturn within the Community Safety Budget.

The main points of the report that were highlighted during the meeting were:

The total variation for the Public Protection and Safety Portfolio was an underspend of £114,000.00.

There was an underspend of £44,000.00 within the staffing budget, mainly due to the secondment of the Head of Public Health Nuisance to the Executive Assistant.

Other variations included an underspend of £28,000.00 across various CCTV budgets and the stray dogs kennelling contract achieved an underspend of £28,000.00 due to a reduced number of dogs being kept in kennels and less medical costs incurred during the winter months.

Other net variations across the Portfolio totalled a credit balance of £8,000.00.

There was a net variation of a Credit balance £6,000.00 for the Mortuary/Coroners service.

Appendix 2 showed that £44,000.00 had been spent up to 31 March 2014 for the Targeted Neighbourhood Activity project, leaving a balance of £106,000.00.

Appendix 3 provided information on the 2013/14 expenditure within the Community Safety Budget that required the authorisation of the Portfolio Holder. A total of £160,082.00 was spent from the available budget of £160,180.00.

RESOLVED that:

(1) the Portfolio Holder endorsed the provisional outturn position for the Public Protection and Safety Portfolio

(2) the Portfolio Holder noted the position in respect of the targeted neighbourhood activity project

(3) the Portfolio Holder noted the final allocation of Community Safety expenditure as set out in Appendix 3 of the Provisional Outturn report.

B) DRAFT PORTFOLIO PLAN 2014/15

Report ES14050

The report outlined the draft of the Public Protection and Safety Portfolio Plan for 2014/15.

The Portfolio Holder explained that targets had been stripped from the Plan except for those targets that were statutory. This was because many of the previous targets used were of limited value.

Councillor Pierce asked how RAG (Red Amber Green) reports would be assessed on a monthly basis. He noted that Appendix 1 gave the Performance Indicators that officers would be working towards, but also noted these appeared to be annual targets.

It was decided by Members that it would not be appropriate to include Waste 4 Fuel in the Plan, as this was entirely the remit of the Environment Agency.

RESOLVED that:

(1) The Draft Portfolio Plan 2014/15 be noted

(2) The Portfolio Holder agreed to adopt the Portfolio Plan for 2014/15 as outlined in the report.

13 SECTION 106 EXPENDITURE

Report ES14061

The report was drafted by Mr Jim McGowan, (Head of Environmental Protection).

The report provided details of a proposed drawdown of Section 106 monies totalling £5,000.00 to improve the CCTV in Orpington Town Centre.

Mr McGowan explained to the Committee that the money requested was to replace a camera on the CCTV system near the Tesco store in Orpington. The work would be actioned as soon as the money was released.

RESOLVED that the request to use £5,000.00 of Section 106 monies to improve the CCTV system in Orpington Town Centre be approved.

14 ENFORCEMENT ACTIVITY--OCT 2013-MARCH 2014

Report ES14051

The report was drafted by Mr Clive Davison, Assistant Director for Public Protection.

The purpose of the report was to advise Members of the activity undertaken by the Public Protection Division during the periods of 1st September 2013 to 31st March 2014 relating to the annual Portfolio Plan and Enforcement under delegated powers.

The main areas for action during this period consisted of:

1. Action against Noise Nuisance from Licensed Premises

2. Action against Fly Tipping
3. Action against Anti-Social Behaviour
4. Action Against Rogue Traders
5. Promoting Health and Consumer Well Being
6. Responding to Requests for Services provided by Trading Standards
7. Actions to Support Local Business
8. Undertaking Food, and Health and Safety Functions
9. Undertaking Licensing Functions

The report outlined objectives achieved against targets.

Councillor Peter Fortune asked why the number of businesses that had received education regarding under age sales was below target. Mr Robert Vale answered that the target figure of two hundred was over optimistic. It was also the case that the Trading Standards Team had been hindered by following up on the results of previous visits, and had to be intelligence led because of limited resources.

Councillor Pierce asked if the expenditure on test purchase operations to detect the sale of age restricted products, had exceeded budget. Mr Vale responded that the operations were within budget.

Councillor Pierce enquired how the target level of sixty for test purchase operations had been calculated. Mr Vale responded that the figure was based on data from the previous year.

The Chairman thanked Clive Davison for his Division's hard work and excellent achievements given their reduced resources.

RESOLVED that:

(1) The contents of the report be noted

(2) The Committee agreed that they should receive half yearly reports on the activity relating to the Portfolio Plan and Enforcement under delegated powers.

15 MOPAC UPDATE

Report ES14052

The report was written by Amanda Mumford, LBB Community Safety Co-ordinator.

The report was provided to update the Committee on the annual submission to MOPAC (Mayor's Office for Policing and Crime).

The report outlined the areas that LBB were seeking funding for:

1. Domestic Abuse Strategy Co-ordinator
2. Domestic Abuse Advocacy Project
3. Community Domestic Abuse Projects
4. Safer Bromley Van
5. Community Safety Mentoring Programme
6. Bromley Anti-Social Behaviour Initiatives.

RESOLVED that the contents of the report be noted.

16 BROMLEY YOUTH COUNCIL MANIFESTO. 2013/14 CAMPAIGN UPDATE AND 2014/15 CAMPAIGN PRIORITIES

Report CSD14088

The Bromley Youth Council Manifesto report was written by Linda King who is the Universal Youth Support Manager. The report was written as an information item that was not only being looked at by the PPS/PDS Committee, but was also going to be looked at by the Education PDS Committee in July.

The purpose of the report was to update Committee Members on the outcome of the Bromley Youth Council Manifesto for 2013/14, and also to advise on the BYC Manifesto priorities for 2014/2015.

It was noted by the Committee that the campaign manifesto for 2013/14 focussed on mental health issues. It was further noted that the BYC Manifesto Campaign for 2014/15 would focus on two areas:

- Portrayal of Youth in the Media
- Domestic Violence

The Chairman asked why there were two campaign priorities and not one. Miss Laila Khan (BYC Chair) explained that it was simply that these were the two most pressing issues that were noted by young people in the Manifest Event of March 2014. An explanation was also given of how youth representatives were elected.

The Chairman thanked Grace Stephens and Laila Khan for attending, and hoped that they enjoyed their first meeting.

RESOLVED that the Bromley Youth Council Manifesto report be noted.

17 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

There were no questions from Councillors or Members of the Public.

18 WORK PROGRAMME AND CONTRACTS REGISTER

Report CSD 14067

The Committee reviewed the Work Programme and Contracts Register.

RESOLVED that:

(1) the Work Programme be noted

(2) the Contracts Register for the Public Protection and Safety PDS Committee was noted

19 VERBAL UPDATE ON PROPOSED VISITS AND CONFIRMATION OF NEXT MEETING DATE

The following visits were being planned for Committee Members:

- A visit to LBB CCTV Centre
- A visit to the Bethlem Hospital
- A visit to the Police Dog Training Centre at Keston.

It was noted that the visit to the CCTV centre was planned to take place (subject to final confirmation) on 9th September 2014 at 6.30pm. This would take place before the commencement of the PPS/PDS meeting on that night, and so on September 9th 2014, the meeting would start at 7.30pm instead of 7.00pm.

The date of the visit to Bethlem Hospital would need confirmation.

The date of the visit to the Police Dog Training Centre at Keston would be the morning of November 20th 2014. The passing out parade would commence at 11.00am. However it had been arranged that Councillors could benefit from a tour of the centre before the passing out parade. The tour would commence at 9.30am.

The Meeting ended at 10.00 pm

Chairman

Report No.
FSD14066

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety Portfolio Holder

**For Pre-decision scrutiny by the Public Protection & Safety
PDS Committee on**

Date: 1st October 2014

Decision Type: Non-Urgent Executive Non-Key

Title: BUDGET MONITORING 2014/15

Contact Officer: Claire Martin, Head of Finance
Tel: 020 8313 4286 E-mail: claire.martin@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environmental and Community Services

Ward: Boroughwide

1. Reason for report

This report provides an update of the latest budget monitoring position for 2014/15 for the Public Protection and Safety Portfolio based on expenditure and activity levels up to 31st July 2014. This shows a balanced budget.

It reports the level of expenditure and progress with the implementation of the selected project within the Member Priority Initiatives and provides details of the latest expenditure within the Community Safety Budget as set out in Appendix 3.

2. **RECOMMENDATION(S)**

2.1 The Portfolio Holder is requested to:

2.1.1 Endorse the latest 2014/15 budget projection for the Public Protection and Safety Portfolio.

2.1.2 Note the progress of the implementation of the Targeted Neighbourhood Activity project.

2.2 The PDS Committee is asked to comment on the allocation of Community Safety expenditure as set out in Appendix 3.

Corporate Policy

1. Policy Status: Existing Policy: Sound financial management
 2. BBB Priority: Excellent Council
-

Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Recurring Cost
 3. Budget head/performance centre: Public Protection & Safety Portfolio Budgets and earmarked reserve for Members Priority Initiatives
 4. Total current budget for this head: £2.626m and £150k
 5. Source of funding: Existing revenue budgets 2014/15 and the earmarked reserve for Member Priority Initiatives
-

Staff

1. Number of staff (current and additional): 58 ftes
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Statutory Requirement: The statutory duties relating to financial reporting are covered within the Local Government Act 1972; the Local Government Finance Act 1998; the Accounts and Audit Regulations 1996; the Local Government Act 2000 and the Local Government Act 2002
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The services covered in this report affect all Council Taxpayers, Business Ratepayers, those who owe general income to the Council, all staff, Members and Pensioners.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 The 2014/15 projected outturn is detailed in Appendix 1, with a forecast of projected spend for each division compared to the latest approved budget and identifies in full the reason for any variances.
- 3.2 Costs attributable to individual services have been classified as “controllable” and “non-controllable” in Appendix 1. Budget holders have full responsibility for those budgets classified as “controllable” as any variations relate to those factors over which the budget holder has, in general, direct control. “Non-controllable” budgets are those which are managed outside of individual budget holder’s service and, as such, cannot be directly influenced by the budget holder in the shorter term. These include, for example, building maintenance costs and property rents which are managed by the Property Division but are allocated within individual departmental/portfolio budgets to reflect the full cost of the service. As such, any variations arising are shown as “non-controllable” within services but “controllable” within the Resources Portfolio. Other examples include cross departmental recharges and capital financing costs. This approach, which is reflected in financial monitoring reports to budget holders, should ensure clearer accountability by identifying variations within the service that controls financial performance. Members should specifically refer to the “controllable” budget variations relating to portfolios in considering financial performance. These variations will include the costs related to the recession.
- 3.3 Council on 26th March 2012 approved the setting aside of £2,260k in an earmarked reserve for Member Priority Initiatives. The Public and Protection and Safety Portfolio is responsible for the delivery of one of the projects – Targeted Neighbourhood Activity with an allocation of £150k.
- 3.4 Appendix 2 has the details of the progress of this scheme.
- 3.5 Within the 2014/15 Community Safety Budget there are a number of budgets that are subject to Portfolio Holder authorisation and for information these budgets are listed below: -

Expenditure requiring Portfolio Holder approval

	2014/15 Budget £	Allocation Agreed to Date £	Current Bids £	Balance of Budget Unallocated £
Portfolio Holder Initiative Fund Grants	44,930	10,416	1,000	33,514
Youth Diversion Expenditure	48,250	48,180	0	70
Operation Payback	7,000	0	0	7,000
	100,180	58,596	1,000	40,584

4. POLICY IMPLICATIONS

- 4.1 The Resources Portfolio Plan includes the aim of effective monitoring and control of expenditure within budget and includes the target that each service department will spend within its own budget.
- 4.2 Bromley’s Best Value Performance Plan “Making a Difference” refers to the Council’s intention to remain amongst the lowest Council Tax levels in outer London and the importance of greater focus on priorities.
- 4.3 The four year financial forecast report highlights the financial pressures facing the Council. It remains imperative that strict budgetary control continues to be exercised in 2014/15 to minimise the risk of compounding financial pressures in future years.
- 4.4 Chief Officers and Departmental Heads of Finance are continuing to place emphasis on the need for strict compliance with the Council’s budgetary control and monitoring arrangements.

5. FINANCIAL IMPLICATIONS

- 5.1 The latest projections from managers show that there is a balanced budget for the Public Protection and Safety Portfolio for 2014/15.
- 5.2 Appendix 2 shows that an amount of £55k has been spent/committed for the Targeted Neighbourhood Activity project. A report elsewhere on the agenda has detailed proposals for spending the remaining £95k of the allocation.
- 5.3 To date, a total of £58,596 has been committed/spent from the community safety budgets as detailed in Appendix 3, leaving an unspent balance of £41,584. A bid of £1,000 for a VAWG conference for 2014 has been submitted to be considered by the Portfolio Holder.

Non-Applicable Sections:	Legal, Personnel
Background Documents: (Access via Contact Officer)	2014/15 budget monitoring files within ECS finance section

Public Protection & Safety Portfolio Budget Monitoring Summary as at 31st July 2014

2013/14 Outturn £'000	Division Service Areas	2014/15 Original Budget £'000	2014/15 Latest Approved £'000	2014/15 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
432	Public Protection Community Safety	313	313	313	0		0	0
322	Mortuary & Coroners Service	348	348	348	0		0	0
1,780	Public Protection	1,866	1,866	1,866	0		0	0
2,534	TOTAL CONTROLLABLE FOR PPS	2,527	2,527	2,527	0		0	0
191	TOTAL NON CONTROLLABLE	6	6	6	0		0	0
281	TOTAL EXCLUDED RECHARGES	93	93	93	0		0	0
3,006	PORTFOLIO TOTAL	2,626	2,626	2,626	0		0	0

Analysis of Members' Initiatives - Earmarked Reserves @ 31.07.14

Item	Divison / Service Area	Responsible Officer	Allocation £'000	Spend To Date £'000	Commitments £'000	Total Spend & Commitments £'000	Balance Available £'000	Comments on Progress of Scheme
Targetted Neighbourhood Activity	PPS - Public Health Complaints & Anti-Social Behaviour	Jim McGowan	150	44	11	55	95	A report elsewhere on the agenda has details of proposals for spending the balance of this fund.
TOTAL			150	44	11	55	95	

Portfolio Holder Funds 2014/15

	Budget Allocation £	Actual Spend £	C'mitmnts To date £	Current Bids £	Budget Balance £
Portfolio Holder Fund Grants (£44,930)					
Puple Flag Scheme		0	2,200		
Operation Condor		2,000	0		
Adult Safeguarding - rogues & scams		1,216	0		
Safer Bromley News		0	5,000		
VAWG conference 2014		0	0	1,000	
	44,930	3,216	7,200	1,000	33,514
Youth Diversion Expenditure (£48,250)					
Coney Hall Skateboard Facility		0	6,000		
Summer Activity Fund		36,000	0		
Boxing 4 Schools		0	3,000		
Junior Citizen Scheme supplies		0	1,980		
junior citizen scheme contributions		0	1,200		
	48,250	36,000	12,180	0	70
Operation Payback (£7000)	7,000	0	0	0	7,000
					0
Total Portfolio Holder's Grants 2014/15	100,180	39,216	19,380	1,000	40,584

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Report No.
ES14074

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety Portfolio Holder

For pre-decision scrutiny by the Public Protection and Safety PDS Committee on

Date: Wednesday 1 October 2014

Decision Type: Non-Urgent Executive Key

Title: **FUNDING FOR TARGETED NEIGHBOURHOOD ACTIVITY PROJECT**

Contact Officer: Jim McGowan, Head of Environmental Protection
Tel: 020 8313 4651 E-mail: Jim.McGowan@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment & Community Services

Ward:

1. Reason for report

To advise Members of the proposal to spend the remaining balance of the Targeted Neighbourhood Activity Project Fund throughout the Borough.

2. **RECOMMENDATION(S)**

The Portfolio Holder:

Is requested to approve the detailed proposals set out in 3.7, to utilise £95k of the Targeted Neighbourhood Activity Project Fund

Corporate Policy

1. Policy Status: Not Applicable
 2. BBB Priority: Quality Environment Safer Bromley
-

Financial

1. Cost of proposal: £95k
 2. Ongoing costs: Not applicable
 3. Budget head/performance centre: Earmarked Reserve for Members Priority Initiatives
 4. Total current budget for this head: £95k
 5. Source of funding: Earmarked Reserve for Members Priority Initiatives
-

Staff

1. Number of staff (current and additional): Existing staff members
 2. If from existing staff resources, number of staff hours: n/a
-

Legal

1. Legal Requirement: A number of statutes including the Environmental Protection Act 1990, Prevention of Damage by Pests Act 1949 and Town and Country Planning Act 1990
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Approximately 310,000; all persons living/working/visiting Bromley Borough.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: n/a

3. COMMENTARY

- 3.1 On 26th March 2012, the Council approved the setting aside of £2.260m in an earmarked reserve for Member priority initiatives. The Public Protection and Safety Portfolio is responsible for the delivery of the Targeted Neighbourhood Activity project.
- 3.2 On 7 August 2012, the Portfolio Holder agreed to initiate a pilot project aimed to bring about significant improvements in the physical appearance of an area of Mottingham, along with an increased sense of community cohesion within the area, £100k was allocated for this activity.
- 3.3 The basis of the scheme was to raise public awareness and to encourage the community to take pride in their neighbourhood using education, advice and support, whilst taking targeted enforcement action in specific areas to secure improvement.
- 3.4 The Mottingham Ward was selected as the location of the pilot as it was considered to be one of the borough's more deprived areas, suffering from a range of envirocrime, including anti-social behaviour, fly tipping, graffiti and littering. It was proposed at that time to expand this approach to other wards in the Borough at a future date.

The Proposal

- 3.5 The Public Health Nuisance Team in Public Protection is responsible for investigating a number of envirocrime issues across the borough; however, both officers and residents are often left frustrated by the limited enforcement powers currently available to them. More often, unsightly or inert rubbish accumulations on private land cannot be tackled due to the public health nature of their legally delegated authority.
- 3.6 It is proposed to extend this project into other Wards in the Borough and the various projects that have been proposed are outline in the Appendix.
- 3.7 It is also proposed to make part of the funding available in some instances to design out future problems, by taking measures to harden envirocrime hotspots, for example the installation of gates in alleyways or barriers to service roads to prevent unauthorised vehicle access.
- 3.8 The following table provides a summary of the proposed activities that will be met from the remaining £95k balance of the Project Fund: -

Summary of proposals	£'000
Co-operative store & recycling area	5.0
Geoffreys Estate	5.0
CCTV monitoring at this site at the junction of Maple Road	14.3
Additional street services vehicles for proactive fly tipping operations - Star Lane / Wagtail Way	3.0
Station Road SMC meadow view gating to prevent long term fly tipping	4.8
Sweeps Lane near Chesterfield Close - remove hedgerows & brambles, & erect steel fencing	17.0
Sweeps Lane: clear top of lower section, level & create new verge, to be included in grounds maintenance contracts	3.6
Teal Avenue Wagtail Way: Clear area & remove undergrowth, restore verge to prevent fly tipping	4.2
Park Road; remove undergrowth and reinstate verge & fence to prevent fly tipping	5.0
Maple Road/Graveny Grove: gate alleyway to prevent long term fly tipping & ASB	5.6
Star Lane junction at Wagtail Way: target harden area to prevent major fly tipping & arson	10.0
Targetted dog patrols on Op Crystal areas where there are major issues with dogs	6.5
Additional covert monitoring by private company 24/7 to catch the fly tippers during the unsocial hours at Gorse Road	5.5
Additional covert monitoring by private company 24/7 to catch the fly tippers during the unsocial hours at Star Lane	5.5
TOTAL ESTIMATED COSTS	95.0

4. POLICY IMPLICATIONS

- 4.1 All enforcement activity will be undertaken in accordance with the Council's agreed Enforcement Policy.

5. FINANCIAL IMPLICATIONS

- 5.1 On 26th March 2012 the Council approved the setting aside of £2.26m in an earmarked Reserve for Member Priority Initiatives; £150k was allocated to a Targeted Neighbourhood Activity Project.
- 5.2 On August 7th 2012, the Portfolio Holder approved the allocation of £100k of these monies be used for a pilot within the Mottingham area of the Borough. As detailed in the budget monitoring report elsewhere on this agenda, a sum of £55k has been spent/committed, leaving an unspent

balance of £95k.

- 5.3 This report is seeking approval to spend the remaining balance of £95k on the list of activities summarised in 3.7 above.
- 5.4 Details of actual spend on these activities will be reported to Members in future budget monitoring reports.

6. LEGAL IMPLICATIONS

- 6.1 Delegated authority exists for the relevant legislation under the pertinent statutes including the Environmental Protection Act 1990, Public Health Act and the Prevention of Damage by Pests Act 1949 but to handle non public health related matters under Section 215 of the Town & Country Planning Act 1990, discussions will need to be had with Chief Planner.

7. PERSONNEL IMPLICATIONS

- 7.1 The projects will be carried out within existing resources.

Non-Applicable Sections:	[List non-applicable sections here]
Background Documents: (Access via Contact Officer)	[Title of document and date]

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CLEAN UP FUNDING BIDS CONNECTED for OPERATION CRYSTAL AREAS

The following Bids have been received from Officers working on Operation Crystal. They are within the Hotspot areas and are long term issues that have a big impact on the area and represent a continual cost to the Council. If approved they will be included in future Operation Crystal Operations.

Part 1 Plans already part funded and not included in bid request

Banners for Kimmeridge Road already paid for from existing Funding

CCTV Column Maple Road Opposite Charles Dickens Terrace
Fly tipping hot spot and linked to Gating order below.....

Part 2 Plans already part funded in the original Mottingham scheme but not yet completed and included in bid request

Completion of the project for the recycling area; recycling bins and concrete area at rear of the Co-operative store to be replaced in conjunction with the Co-op store.

Completion of the project for the recycling area, recycling bins and large euro bin storage areas, which are to be concreted and refurbished at the rear of the Geoffreys Estate, in conjunction with Affinity Sutton.

Part 3 Requests for Funding

To facilitate a gating Order Charles Dickens Terrace at the junction of Maple Road.

Additional Street Services vehicles and Proactive Operations for fly tipping in the Star Lane /Wagtail area.

To install gating to prevent long term fly tipping in the area of Station Road SMC and Meadow View to prevent the existing long term fly tipping.

Sweeps Lane near Chesterfield Close-- long term fly tipping area
To remove hedgerows brambles; erect steel fencing as per attached *

The lower section of the Lane, which has a large area of rough, unregistered land. This has promoted issues with constant fly tipping and over growth. Proposed to clear, level and create new verge, to be included in grounds maintenance contracts as per attached . *

Appendix

In the Teal Avenue Wagtail way there is long term fly tipping and it is proposed to clear the area and remove the undergrowth; restore verge and prevent future fly tipping as per attached. *

In Park Road, where there is continual fly tipping, it is proposed to remove the undergrowth and to reinstate the previous verge and fence as per attached. *

In Maple Road, Charles Dickens Terrace and Graveny Grove it is proposed to gate the alleyway to prevent the continual, long term fly tipping and ASB.

In Star Lane at the junction of Wagtail Way, it is proposed to target harden the area and prevent Major fly tipping and arson. This is a site that costs the local authority a huge amount of money to remove the tons of fly tipped rubbish.

Targeted dog patrols for additional FPN patrols on Operation Crystal areas, where residents have disparate, major issues with dogs.

Targeted surveillance in the evenings through to the early hours of the morning to attempt to identify the individuals responsible for the long term heavy, fly tipping in this area, as per attached below. *

* See further details below

AREAS TO IMPROVE IN 4 & 9

Below are areas that need major improvements due to anti-social behaviour. Issues are fly tipping, burglary, fires, litter, on-going clearance costs, threats to ground operatives and damage to council owner areas.

Each highlighted job below will take around 2 weeks each to complete.

1. Wagtail way & Teal Avenue

- Complete removal of the large hedge row (highlighted by the purple areas) including the small wooden fencing, to be replaced with turf. This will provide a better maintenance scheme for Grounds Maintenance and Street Cleansing, which will improve the look of the area. Trees would be left in between the turfed area.

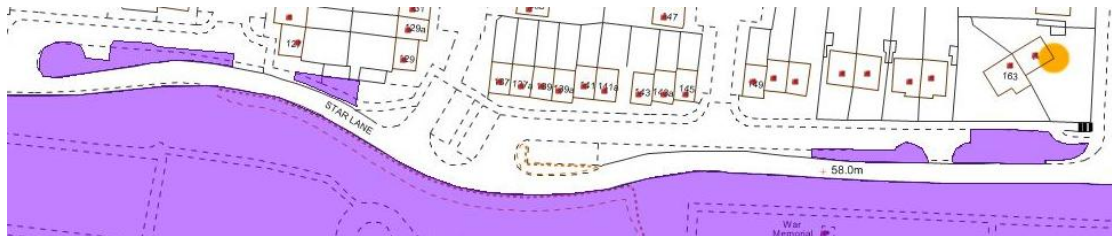


We anticipate a 2 weeks' worth of work to take place. Current day rate of £350-£400 for the contractor. This may change when the tendering process has been completed.

Rough Estimate = £3500 (This could change pending tendering process).

2. Star lane

- The lower section of the lane has a large area of rough unregistered land, which has issues with constant fly tipping and vegetation growth.

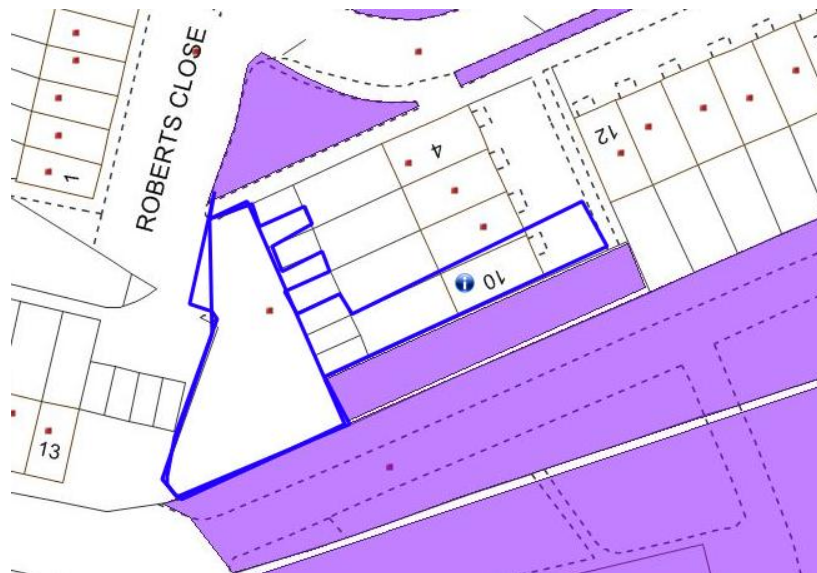


Costs = £2935+vat. To clear area, remove waste from site, final level and seed.

We would then add this section into our current Grounds Maintenance contract under a rough cut regime of 3 x times a year.

3. Park road/Rookery Gardens

- A section of land adjacent to Rookery Gardens and Park Rd (St Mary Cray rec) has been fenced off and is overgrown with vegetation and also fly tipping. We need to remove the damaged fence and replace with a stronger version, grub out the fly tipping and vegetation to ensure that maintenance can take place.



Costs = 36 linear metres of chain-link fence to come down @ £25.50/lin m = £918.00
33 linear metres of new 2m high steel palisade fence to match adjacent @ £87/lin m
= £2871.00
3m wide vehicular access gate supply and install £550.00

4. Sweeps Lane

- Near the top of the lane are sections of woodland that meet the footpath. These need some cutting back and clearing of litter/fly tipping.
- Opposite the site is a section of overgrown land, which needs cutting back further, fly tip removed and some form of fencing to access for routine maintenance.



Costs = 52 linear metres of chain-link to come down @ £25.50/lin m = £1326.00
49 linear metres of new 2m high steel palisade fence to install as above @ £87/lin m = £4263.00
3m wide vehicular access gate supply and install £550.00
Site clearance inc JCB, muckaway, clearance and grading to original ground level approx. 450m² @ £20/m² = £9000.00
Grade cultivate and seed @ £5/m² = £2250.00

Appendix

The areas of St Mary Cray and Chelsfield have been subject for a number of years, to unlawful acts of fly tipping by unknown individuals. It is suspected that some of these acts may have been perpetrated by a small number of local residents who live in the area of Orpington and St Mary Cray, as well as transients.

In recent months, the situation has escalated particularly in the area of Gorse Road between Skibbs Lane and Skeet Hill Lane and in the area adjacent to Star Lane Traveller Site, resulting in numerous complaints from local residents and substantial clean up bills incurred for Bromley Council.

The normal modus operandi for these offenders is to stop their vehicles, believed to be tipper lorries, in the middle of a quiet area or lane, offload their refuse, effectively blocking the road and then driving away. It is believed that these acts normally occur either very late at night or in the early hours of the morning on weekdays or weekends.

In recent weeks, Gorse Road has been targeted for these unlawful acts on a regular basis however, fly tipping refuse has also been found in neighboring areas close to Gorse Road and the Star Lane site.

This operation has the following objectives:-

- Discover the identity and registration numbers and any trade markings of vehicles perpetrating these acts of fly tipping.
- Obtain corroborated evidence of fly tipping undertaken by these individuals
- Provide evidence of such competence as to allow formal action against the perpetrators
- Preserve integrity of investigation

Desired outcomes:

- Corroborated evidence
- Photographic proof of activity and ID of perpetrators
- Identify home/business address and vehicles used
- Effective arrests and positive outcomes of any legal proceedings taken against offenders resulting in costs awarded to Bromley Council
- Reduction in clean-up costs for Bromley Council
- Reduction of complaints by local residents
- Clear messages sent out to potential perpetrators that Bromley Council is running active surveillance operations to catch and prosecute fly tippers

Methods to be used:

Deploy three-person surveillance team in unmarked vehicles in strategic areas around Gorse Road looking for tipper lorries or vans entering the affected areas between the hours of 10pm and 5am. Surveillance operation to be undertaken nightly for a period of five days

Obtain clean footage of the area prior to commencement of surveillance;
Obtain footage of perpetrators plus registration numbers of the vehicles;
Provide witness reports

Report No.
ES14087

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PUBLIC PROTECTION AND SAFETY PORTFOLIO HOLDER

For Pre-decision scrutiny by the Public Protection and Safety PDS Committee on

Date: 1st October 2014

Decision Type: Non-Urgent Executive Non-Key

Title: APPROVED TRADER SCHEME PARTNERSHIP

Contact Officer: Rob Vale, Trading Standards Manager
Tel: 020 8313 4785 E-mail: Rob.Vale@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment & Community Services

Ward: All

1. Reason for report

This report informs Members of the proposals by Trading Standards and Community Safety teams to engage with a national approved trader scheme to replace the existing Safer Bromley Trader Register which has been operating within the borough since 2009.

2. **RECOMMENDATION(S)**

The Portfolio Holder is asked to consider and approve the proposals, in particular the use of the Bromley logo with the Checkatrade advertising material.

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council Safer Bromley Supporting Independence Vibrant, Thriving Town Centres:
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Public Protection and Community Safety
 4. Total current budget for this head: £2.178m
 5. Source of funding: Existing revenue budget 2014/15
-

Staff

1. Number of staff (current and additional):
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: None:
 2. Call-in: Applicable Not Applicable: Further Details
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): 55,000 current
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 In 2009, the Safer Bromley Partnership entered into an agreement with the Trader Register in order to provide local consumers in need of property repairs a list of suitable local Bromley based traders. The register advertised traders who had made a commitment to excellent standards of work and customer service.
- 3.2 The register was free for local traders, who could join on-line by submitting three references which were processed by the Community Safety Team. One of the references would be verified and other checks were made against in house data, as well as any claims of membership to other trade associations. The Trader Register was not an approval scheme as it relied on feedback from consumers to promote the quality and reliability of the trader's work.
- 3.3 The Safer Bromley Partnership Trader Register has been very successful over the past few years with over 100 local businesses signed up to the scheme. Regular promotion of the scheme was taking place through Trading Standards and Community Safety events.
- 3.4 The Council was charged £1,250 per annum for the maintenance of the website www.traderregister.org.uk and the Bromley site received on average 400 hits per month.
- 3.5 Following the reduction in resources within the Community Safety Team earlier this year priorities were re-assessed and as a result the Trader Register was reviewed. A decision was made that the scheme was not being administered to its full potential. For example, longstanding members had not been re-visited for follow up references and the feedback from customers was not being used regularly. The scheme was not receiving the support necessary in order that both businesses and consumers could fully benefit from it and accordingly a decision was made cease the partnership and to look for other options.
- 3.6 A number of local authorities were already looking to replace local schemes and in depth market research was being carried out across the south east to explore options for partnership working with a market leader. Discussions with colleagues across the south east of England prompted a meeting with Checkatrade.

Checkatrade

- 3.7 Checkatrade is a free service to consumers offering a directory of businesses that have been vetted and performance monitored. Checks include:
- Must have a fixed abode and proof that they live/work at that abode
 - Will be interviewed at their company office or personal home
 - Must supply 6-10 customer references
 - Must supply photo identification (driving licence or passport)
 - Must have Public Liability Insurance and evidence of
 - Must have qualifications if government regulations require them and evidence of
 - Will agree to have a Credit check undertaken (limited companies)
 - Must consent to allowing us to contact TS if requested
 - Must sign an Indemnity form if the trade sub contracts work
 - Members must sign a code of conduct
- 3.8 Results of the vetting are made known to customers and businesses agree to be monitored. The business has been operating since 1998. Retention rate of members stands at 90% and the company is committed to tackling dishonesty among tradesmen.
- 3.9 Cost of membership is £600 per year and for this fee the business will receive a profile page on the main Checkatrade web site, with the facility to upload pictures of their work, company

logo, team photographs, what type of work they do and where. In addition they are able to benefit from Checkatrade advertising, a dedicated customer services support team, marketing materials and are encouraged to contribute to the development of the scheme.

- 3.10 All current members of the Trader Register will be invited to join Checkatrade for a six month period for £275. On renewal, traders will have the choice to continue the level of membership at a cost of £619 or a lower affiliate membership for £250. Enhanced membership includes inclusion in a local directory. There is no cost to the local authority.

Partnership working with Bromley

- 3.11 The key objective of this proposal is to provide an enhanced level of protection for consumers and a network of reliable traders in the Bromley borough. There are currently 50 Bromley traders registered with Checkatrade who until now have not been fully vetted by trading standards.

- 3.12 The partnership will ensure enhanced vetting is conducted by Trading Standards on any Bromley business currently registered with Checkatrade, and any future applications. This will include:

- Search on the national consumer complaints database
- Search on 3 intelligence databases
- Identify high risk areas and check applicant's compliance
- Search on local database
- Search on prosecution register
- Open Source checks

- 3.13 Traders who opt for the full "Trading Standards Approved" status will also have to agree to a criminal records check.

- 3.14 The final decision on acceptance to the scheme will remain with Trading Standards. The intelligence officer within the team will be able to recommend approval or refusal, or in appropriate cases removal from the scheme if there is information which suggests the trader is unsuitable. This may include behaviour which is dishonest, misleading or otherwise unfair. It may also include an unreasonable number of complaints made against the trader in a given period. Conditions of membership will include a promise not to demand cash payments, not to be aggressive and not to cold call.

- 3.15 There will be a demand on our intelligence function in order that all existing Bromley members of Checkatrade can be fully vetted. Additional demands will be monitored and there is scope to consider a reasonable charge in the future if it is appropriate. This is currently being explored by a number of authorities who have signed up to the scheme.

- 3.16 The checks we conduct are vital in order that we can build our own intelligence picture and will enable us as a service to focus on rogue and non-compliant traders with the confidence to refer consumers to a choice of reliable businesses. We currently conduct around 90 intelligence checks on Bromley businesses per year for other authorities. If the numbers for new businesses to the Checkatrade scheme exceed this annual figure then we will review the partnership and consider charging a reasonable fee for additional officer time.

- 3.17 In the past 12 months there have been 54,536 consumer searches for traders in Bromley on the Checkatrade website, and between Aug and Sep 2014 there were 7,768 searches.

4. POLICY IMPLICATIONS

4.1 This proposal will contribute to ensuring consumers in Bromley have access to reliable builders and other service providers.

5. FINANCIAL IMPLICATIONS

5.1 There are no financial implications arising directly from this proposal.

5.2 Should the intelligence checks exceed the current level, Officers will review the partnership negotiate with Checkatrade with a view to charge a fee for each check conducted by the authority.

Non-Applicable Sections:	Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	[Title of document and date]

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Report No.
ES14086

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PUBLIC PROTECTION & SAFETY POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: 1st October 2014

Decision Type: Non-Urgent Non-Executive Non-Key

Title: Anti-social Behaviour, Crime and Policing Act 2014 (reform of anti-social behaviour powers)

Contact Officer: Rob Vale, Head of Trading Standards and Community Safety
Tel: 020 8313 4785 E-mail: Rob.Vale@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment & Community Services

Ward: All wards

1. Reason for report

This report aims to update Members on the review and overhauling of the system of dealing with anti-social behaviour in order that agencies responsible for enforcing the legislation focus on putting the needs of the victims first. The way anti-social behaviour is reported in the future will depend on the impact it has on the victim, rather than the behaviour itself.

The Act reforms the tools available to deal with anti-social behaviour including the introduction of civil injunctions to prevent nuisance and annoyance; it includes a power to exclude people from their homes for anti-social behaviour where there is a risk of harm to others.

2. **RECOMMENDATION(S)**

2.1 The Committee is requested to note the points raised in the report and comment as appropriate.

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Children and Young People Safer Bromley Supporting Independence:
-

Financial

1. Cost of proposal: N/A
 2. Ongoing costs: N/A
 3. Budget head/performance centre: Anti-Social Behaviour Team
 4. Total current budget for this head: £51k and £40k
 5. Source of funding: Existing revenue budget 2014/15 and MOPAC funding
-

Staff

1. Number of staff (current and additional): 2.0
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Statutory Requirement:
 2. Call-in: Applicable Not Applicable: Further Details
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Yes No Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 The Anti-social Behaviour, Crime and Policing Act 2014 received Royal Assent in March 2014. Provisions around tackling anti-social behaviour come in to force in October 2014. It has two parts, *Putting victims first*, and *More effective powers*.
- 3.2 The Act introduces two new measures which are designed to give victims and communities a say in the way anti-social behaviour is dealt with. These are:
- The **Community Trigger**, which provides a gateway for victims to demand action, starting with a review of their case, if the local threshold is met.
 - The **Community Remedy** gives victims a say in the out-of-court punishment of perpetrators for low-level crime and anti-social behaviour.
- 3.3 The Act places a statutory duty on police, the Mayors Office for Policing and Crime (MOPAC) and local authorities with regards to the Community Trigger. Local police must prepare a Community Remedy document for it's area.

The Community Trigger

- 3.4 The purpose of the Community Trigger is to give victims and communities the right to request a review of their case and bring agencies together to take a joined up, problem solving approach to find a solution. It places this duty on the relevant bodies, which are defined as local authorities, police, Clinical Commissioning Groups (CCG) and registered social housing (RSL).
- 3.5 The trigger can be used by any person of any age and should be as accessible as possible to all the community. For this reason, the relevant bodies should consider how to maximise the awareness of the trigger in order that vulnerable people in particular are able to use it.
- 3.6 On receipt of a request to use the community trigger the relevant bodies must decide whether the threshold has been met and communicate this with the complainant.
- 3.7 If the threshold is met, a case review will be undertaken by the partner agencies. Agencies must share the information related to the case, review any previous action taken in response to the complaint, and set out any additional action which has been identified. The local authority Community Trigger procedure should clearly state the timescales in which the review will be undertaken.
- 3.8 The complainant must be informed of the outcome of the review and if additional action had been decided an action plan should be discussed with the complainant, including timescales.

The threshold

- 3.9 The legislation provides that where a person makes an application for a case review and the number of **qualifying complaints** has been made, then the threshold for a review is deemed to have been met.
- 3.10 The threshold required to trigger the review has been set across London as three complaints made to the police, the local authority or an RSL about separate incidents in the previous six months. The applicant will have to demonstrate a perception that no action has been taken following these complaints.

- 3.11 A complaint about anti-social behaviour is a qualifying complaint if it is reported within one month of the incident and the application to use the trigger is made within six months of the report of the incident.
- 3.12 Anti-social behaviour is defined as behaviour causing harassment, alarm or distress to a member, or members, of the public. However, local authorities and the relevant partners can consider the cumulative effect of incidents and the harm or potential harm caused, rather than whether the individual incident reached the appropriate level of harassment, alarm or distress.
- 3.13 Reports of anti-social behaviour motivated by hate can be included in the Community Trigger.
- 3.14 It is up to the relevant bodies to agree local factors which may be taken into account, such as:
- The persistence of the anti-social behaviour
 - The harm or potential harm caused
 - The adequacy of the response from the relevant bodies

Relevant bodies

3.15 The Act lists the relevant bodies as:

- The local authority
- The local police
- The clinical commissioning group
- Social housing providers (RSL)

3.16 It is likely the larger RSLs will be co-opted into group, and small housing providers included on a case by case basis.

Role of MOPAC

3.17 The Community Trigger procedure must be submitted to MOPAC once it has been set up and further submissions made when it is reviewed. MOPAC may also be involved further by conducting audits of case reviews, or through the procedure itself by acting as a gateway for victims of anti-social behaviour to challenge the review of their complaint.

Community Trigger Procedure

3.18 There are a number of duties set out for the relevant bodies with regards the community trigger and remedy. These are:

- Relevant bodies must work together to devise and agree the procedure for the trigger
- The local authority must consult with MOPAC on local plans for the trigger
- The procedure must include provisions for a review of the way the application was dealt with and the way the review was carried out
- In dealing with an application, the relevant bodies may make recommendations to other agencies – such agencies have a duty to have regard to those recommendations
- The relevant bodies must respond to the victim when making decisions on whether the complaint threshold is met, the outcome of the review and any recommendations made
- The relevant bodies must publish information which details the number of applications, the number which met the threshold and the number of case reviews.

3.19 The procedure must be published and include a point of contact for making an application to use the trigger. It is envisaged the contact point for Bromley will be the Anti-social Behaviour Co-ordinator. There is an existing framework in which the procedure could sit, removing the need to set up additional meetings.

Impact on the Community

3.20 An impact assessment conducted by the Home Office identified a number of benefits associated with the Community Trigger. It reports the trigger will give vulnerable victims of anti-social behaviour and their carers a way to force agencies to take their problem seriously. It will also give communities more power to shape the way the police and other agencies respond to the issues that matter in their area. There are also potential savings for local agencies who, in dealing with persistent anti-social behaviour quickly, do not then require more costly and serious interventions later on.

3.21 The community trigger could help agencies identify and protect repeat and vulnerable victims of anti-social behaviour (including businesses), potentially reducing costs later on, although this saving cannot be quantified.

3.22 See Appendix 1 for a summary of the new enforcement tools and injunctions within the Act applicable to local authorities.

The Community Remedy Document

3.23 The Community Remedy Document gives victims a say in the out of court punishment of perpetrators for low-level crime and anti-social behaviour. It is a police function.

3.24 MOPAC has consulted on the list below, which is purposefully conceptual as specific items will be subject to local availability.

- Apology (face-to-face or by letter)
- Agreement (e.g. acceptable behaviour contract, parenting contract)
- Structured diversionary activity such as educational/training courses (self-funded or otherwise)
- Targeted intervention – alcohol treatment or anger management courses
- Restorative Justice or mediation – third party to bring together both parties to reach common agreement
- Reparation direct to the victim for any damage caused (financial or otherwise)
- Reparation direct to the community (unpaid work for a limited time)

Next Steps

3.25 The relevant bodies will be required to work together to design our Community Trigger to meet local needs. The Community Safety Team will engage with the relevant bodies in order to map out a process which will include:

- Identifying a gateway to the Community Trigger
- Identifying the Single Point of contact
- Agreeing the threshold (this has been agreed across London but there may be local factors)
- Identifying the review process (we suggest an existing Registered Social Landlords forum which is chaired by the Anti-Social Behaviour Co-Ordinator can facilitate this part of the process)
- Decision making process

- Agreed sign off of decision (Likely to be Head of Trading Standards and Community Safety)

4. POLICY IMPLICATIONS

The project outcomes contribute to the Building a Better Bromley priorities.

5. FINANCIAL IMPLICATIONS

- 5.1 No additional funding has been made available to local authorities to implement these changes.

6. LEGAL IMPLICATIONS

- 6.1 The Act places a statutory duty on police, MOPAC and local authorities with regards to the Community Trigger. The local authority must consult with MOPAC on local plans for the trigger.
- 6.2 The Community Trigger procedure must be submitted to MOPAC once it has been set up and further submissions made when it is reviewed. MOPAC may also be involved further by conducting audits of case reviews, or through the procedure itself by acting as a gateway for victims of anti-social behaviour to challenge the review of their complaint.
- 6.3 The relevant bodies must publish information which details the number of applications, the number which met the threshold and the number of case reviews.

7. PERSONNEL IMPLICATIONS

- 7.1 It is likely that the Community Trigger will need to be managed within existing resources. Current multi agency working arrangements and accountability processes should facilitate the review process, but estimates for complex cases are up to 10 days collective work.
- 7.2 The number of expected applications under the trigger is difficult to estimate. Pilots have suggested only 20% of the applications may qualify, however there is still an additional administrative burden imposed by the trigger on the local authority to respond to all the applications.
- 7.3 Existing levels of resource within London Bromley of Bromley for dealing with ASB comprise of one Anti-Social Behaviour Co-ordinator and one case officer. The Anti-Social Behaviour Co-ordinator is responsible for delivering MOPAC targets which accounts for 0.4 of an fte.

Non-Applicable Sections:	[List non-applicable sections here]
Background Documents: (Access via Contact Officer)	[Title of document and date]

Appendix 1

The second part of the new Act deals with More effective powers. A number of new and revised powers have been introduced and designed to be flexible, allowing enforcement agencies to adapt them to a wide range of issues. The new proposals aim to streamline existing tools.

Enforcement tool	Purpose	Applicants	Current system
Injunction to prevent nuisance and annoyance	To stop or prevent individuals engaging in anti-social behaviour quickly, nipping problems in the bud before they escalate	Council; RSLs; Police; Transport for London;	ASBOs; Individual Support Orders; Intervention order
Criminal Behaviour Order			
Community protection notice	To stop a person aged 16 or over, business or organisation committing anti-social behaviour which spoils the community's quality of life	Council officers; police officers; police community support officers; RSLs	Litter clearing notice, noise abatement notice, graffiti & defacement notice
Public spaces protection order	Designed to stop individuals or groups committing ant-social behaviour in a public space	Councils (subject to consultation with the police, MOPAC and relevant bodies	Direction to leave, dispersal orders
Closure power	To allow police or council to quickly close premises which are being used, or likely to be used, to commit nuisance or disorder	Council, police	Crack house, premises, brothel, designated public place closure orders, gating, dog control orders; special interim management orders

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Report No.
ES14090

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT
AND SCRUTINY COMMITTEE

Date: Wednesday 1 October 2014

Decision Type: Non-Urgent Non-Executive Non-Key

Title: SUMMER ACTIVITIES UPDATE

Contact Officer: Paul King, Head of Youth Support Services
Tel: 020 8461 7572 E-mail: paul.king@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment & Community Services

Ward: Boroughwide

1. Reason for report

As requested by the PDS committee this report provides details of the content, publicity, actual expenditure and income for the Summer Diversionary Activities Programme 2014.

2. **RECOMMENDATION(S)**

Members of the Public Protection and Safety Committee are asked to note the contents of the report.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Children and Young People Safer Bromley
-

Financial

1. Cost of proposal: Not applicable as reporting back on spend relating to summer activities
 2. Ongoing costs: N/A
 3. Budget head/performance centre: Youth Diversion Grant Budget within Community Safety and Youth Service Budget
 4. Total current budget for this head: £73k plus £32.7k 'in kind' staffing hours from ECHS
 5. Source of funding: Existing revenue budget for 2014/15 and contributions from partners.
-

Staff

1. Number of staff (current and additional): 30
 2. If from existing staff resources, number of staff hours:1700
-

Legal

1. Legal Requirement: None
 2. Call-in: Not applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): 11,000 +
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 Following a report to a previous meeting, the Portfolio Holder gave approval to fund a programme of activities for young people in the borough's parks, youth hubs and projects during the summer of 2014. The contribution agreed is £36,000 from the Youth Diversionary fund. Since the previous meeting the actual contribution of statutory partners and other income received has been confirmed as £73,001 (see section 4 below). This report summarises the outcomes for the programme, the expenditure incurred and the income received at the time of compiling this report.
- 3.2 A 29 day programme started on Wednesday 23 July 2014 and ran until Friday 29 August 2014 in parks across the borough. Appendix 1 lists the parks at which the programme is taking place and the attendance at each of these compared with the attendance in previous years of the programme. The programme had been set a target to match levels of participation in the previous years' programme. Participation in the previous year's 36 day programme was 11,293 in total with an average of 314 attending each individual event. Attendance in this year's 29 day programme was 11,420 with an average of 394 per day attending each individual event.
- 3.3 The programme was designed for young people aged between 10 and 19 (or up to 25) for those with disabilities. It included activities such as sports; football, basketball, laser, hula hoops and rounders; creative activities including henna tattoos, jewellery making, nail art, paper mache statues and smoothie making; adventure type activities such as Zorbs, Go Karting, Bungee Bounce. Delivery is a combination of commissioned and directly delivered services organised by the Bromley Youth Support Programme. This year also included 2 "Special Saturdays" which comprised of an Open Air Cinema and a Silent Disco. The presence of partners was also increased to include Mytime, Health and Police. A new partner, Weight Watchers also participated and contributed towards costs (see below).
- 3.4 As in the previous year, the programme was publicised widely in news and on-line media throughout June and July. Details of the dates and venues were made available from early June 2014 with confirmed details of activities about the programme being made available from 12 July via facebook and www.bromleyyouthactivities and bromley.gov.uk/youthactivities.
- 3.5 Schools were again asked to promote the programme, particularly to parents of Year 4,5 and 6 children. Each Primary School was provided with enough brochures for the whole of their year 6 cohort. Elected Members on school governing boards were also invited to encourage the circulation of publicity through Parent Mail and other school and parent communication channels.
- 3.6 Programme publicity has been in the form of a brochure available at youth events, at youth centres, distributed through schools and libraries and on Facebook where up to the minute information and pictures about the programme are posted. An article in the Newshopper promoting the brochure followed a press launch attended by the Portfolio Holder held at the Civic Centre. The public are also able to post questions and comment about the programme on Facebook.
- 3.7 Officers have established a facility for the public and other partners to make financial contributions towards the costs of the programme. Income received through these facilities (on line, Pay Pal and telephone) was confined to that donated from Tesco, Weight Watchers and the Ice Cream Vendor. Officers have now begun to investigate how this might be increased in future years.

4. FINANCIAL IMPLICATIONS

4.1 The table below summarises the financial position of the Summer Activities programme for 2014/15:

	Original Budget	Actual	Variance
	£	£	£
Costs			
Staffing	11,020	10,086	-934
Commissioned activities	45,090	43,747	-1,343
Other equipment & activities	11,980	17,073	5,093
Marketing	2,630	2,095	-535
Total costs	70,720	73,001	2,281
Funding			
Community Safety contribution	36,000	36,000	0
Public Health contribution	10,000	10,000	0
'Tackling Troubled Families' programme contribution	19,720	20,000	280
Affinity Sutton	5,000	5,000	0
Tesco	0	100	100
Weight Watchers	0	225	225
Ice Cream Vendor	0	1,500	1,500
Gazebo refund	0	176	176
Total Funding	70,720	73,001	2,281

4.2 ECHS also provided 'in kind' funding totalling £32.7k, by supplying staff for planning and organising delivery of the Summer Programmes as well as diverting staff to deliver the activities in park days.

4.3 In addition to the confirmed programme contributions from partners, additional income has been received from Tesco, Weight Watchers and from an Ice Cream Vendor who attended the park programme. The Ice Cream vendor has a borough license to operate in the majority of parks where the programme operated. An agreement was made with them that they would donate to the programme 10% of takings.

Non-Applicable Sections:	Legal, Personnel and Policy Implications
Background Documents: (Access via Contact Officer)	[Title of document and date]

Appendix 1 - BYSP PARK DAYS

2011 Dates :	2012 Dates:	2013 Dates:	2014 Dates:	2011 Park	2012 Park	2013 Park	2014 Park	2011 Total Young People	2012 Total Young People	2013 Total Young People	2014 Total Young People
Week 1	Week 1	Week 1	Week 1								
Mon 25th July	Mon 23rd July	Mon 22nd July	Mon 21st July	Poverest Park	Betts Park	Penge Rec		50	144	252	
Tue 26th July	Tue 24th July	Tue 23rd July	Tue 22nd July			Shaftesbury Park				97	
Wed 27th July	Wed 25th July	Wed 24th July	Wed 23rd July		Tillingbourne Green	Hoblingwell Wood Rec	Priory Gardens			107	140
Thur 28th July	Thurs 26th July	Thurs 25th July	Thurs 24th July	Betts Park	Kingsmeadow	Norman Park	Queens Gardens	50	102	346	447
Fri 29th July	Fri 27th July	Fri 26th July	Fri 25th July	Mottingham Rec	Whitehall rec Ground	Queens Gardens	Penge Rec	64	139	283	244
Sat 30th July	Sat 28th July	Sat 27th July	Sat 26th July	Biggin Hill Rec	Crystal Palace park	Biggin Hill Rec		49	222	218	
Sun 31st July	Sun 29th July	Sun 28th July	Sun 27th July		Festival Church House Gdn				175		
Week 1 Total:								213	889	1336	1130
Average Attendance								53	148	223	377
Week 2	Week 2	Week 2	Week 2								
Mon 1st Aug	Mon 30th July	Mon 29th July	Mon 28th July	Sandway Park	Churchfields Rec	Royston Fields	Norman Park	39	126	397	942
Tue 2nd Aug	Tue 31st July	Tue 30th July	Tue 29th July		Tubbendon Lane	Mottingham Sports Ground	Biggin Hill Rec		139	130	512
Wed 3rd Aug	Wed 1st Aug	Wed 31st July	Wed 30th July		Priory Gardens	Goddington Park	St Mary Cray Rec		243	193	352
Thur 4th Aug	Thur 2nd Aug	Thur 1st Aug	Thur 31st July	Betts Park	Alexandra Rec	Parkfield Rec	Mottingham Sports Ground	34	118	148	346
Fri 5th Aug	Fri 3rd Aug	Fri 2nd Aug	Fri 1st Aug	Mottingham Rec	Mottingham Rec	Tillingbourne Green	Kelsey Park	158	189	143	831
Sat 6th Aug	Sat 4th Aug	Sat 3rd Aug	Sat 2nd Aug	Biggin Hill Rec	Chiselhurst Rec Ground	Priory Gardens	Special Saturday Norman Park	38	154	216	89
Sun 7th Aug	Sun 5th Aug	Sun 4th Aug	Sun 3rd Aug								
Week 2 Total:								269	969	1227	3072
Average Attendance								67	162	205	512
Week 3	Week 3	Week 3	Week 3								
Mon 8th Aug	Mon 6th Aug	Mon 5th Aug	Mon 4th Aug	Priory Gardens	Croydon Road Rec	Churchfields Rec	Tubbendon Lane	74	271	326	546
Tue 9th Aug	Tue 7th Aug	Tue 6th Aug	Tue 5th Aug		Coney Hall Rec	Kingsmeadow	Coney Hall Rec		173	238	434
Wed 10th Aug	Wed 8th Aug	Wed 7th Aug	Wed 6th Aug		Grassmead Rec	St Mary Cray Rec	Petts Wood Rec		108	293	738
Thur 11th Aug	Thur 9th Aug	Thur 8th Aug	Thur 7th Aug	Betts Park	Tugmutton	Mc andrews recreation Ground	Walden Road Rec	49	313	198	306
Fri 12th Aug	Fri 10th Aug	Fri 9th Aug	Fri 8th Aug	Mottingham Rec	Queens Gardens	Norman Park	Royston Fields	80	223	572	391
Sat 13th Aug	Sat 11th Aug	Sat 10th Aug	Sat 9th Aug	Biggin Hill Rec	Biggin Hill Rec	Church House Gardens		20	169	222	
Sun 14th Aug	Sun 12th Aug	Sun 11th Aug	Sun 10th Aug								
Week 3 Total:								223	1257	1849	2415
Average Attendance								56	210	308	483
Week 4	Week 4	Week 4	Week 4								
Mon 15th Aug	Mon 13th Aug	Mon 12th Aug	Mon 11th Aug	Cray Rec	Penge Rec	Croydon Road Rec	Poverest Park	42	264	582	404
Tue 16th Aug	Tue 14th Aug	Tue 13th Aug	Tue 12th Aug		Parkfield Rec	Whitehall rec Ground	Farnborough Recreation Ground		145	484	592
Wed 17th Aug	Wed 15th Aug	Wed 14th Aug	Wed 13th Aug		Goddington Park	Grassmead Rec	St Pauls Cray Rec		143	236	381
Thur 18th Aug	Thur 16th Aug	Thur 15th Aug	Thur 14th Aug		Norman Park	Tugmutton	Whitehall Rec		390	425	227
Fri 19th Aug	Fri 17th Aug	Fri 16th Aug	Fri 15th Aug	Foxes Field	Church House Gardens	Petts Wood Rec	Croydon Road Rec	81	233	312	395
Sat 20th Aug	Sat 18th Aug	Sat 17th Aug		Biggin Hill Rec	St Mary Cray Rec	Betts Park		35	105	239	
Sun 21st Aug	Sun 19th Aug	Sun 18th Aug									
Week 4 Total:								158	1280	2278	1999
Average Attendance								53	213	380	400
Week 5	Week 5	Week 5	Week 5								
Mon 22nd Aug	Mon 20th Aug	Mon 19th Aug	Mon 18th Aug		Royston Fields	Crystal Palace park	Churchfields Rec		368	751	311
Tue 23rd Aug	Tue 21st Aug	Tue 20th Aug	Tue 19th Aug		Petts Wood Rec	Queensmead	Glentrammon Rec		217	343	474
Wed 24th Aug	Wed 22nd Aug	Wed 21st Aug	Wed 20th Aug		Hoblingwell Wood Rec	St pauls cray rec	Hoblingwell Wood Rec		213	474	408
Thur 25th Aug	Thur 23rd Aug	Thur 22nd Aug	Thur 21st Aug		Sparrows Den/ McAndrews	RCony Hall Rec	Queensmead Rec		147	207	193
Fri 26th Aug	Fri 24th Aug	Fri 23rd Aug	Fri 22nd Aug		Mottingham Rec	Tubbendon Lane	Crystal Palace park		191	401	545
Sat 27th Aug	Sat 25th Aug	Sat 24th Aug	Sat 23rd Aug		Biggin Hill Rec	Walden Road Rec Ground	Special Saturday Queens Gardens		77	20	38
Sun 28th Aug	Sun 26th Aug	Sun 25th Aug							0		
Week 5 Total:									1213	2196	1969
Average Attendance								202	366	328	
Week 6	Week 6	Week 6	Week 6								
Mon 29th Aug	Mon 27th Aug	Mon 26th Aug	Mon 25th Aug						0		
Tue 30th Aug	Tue 28th Aug	Tue 27th Aug	Tue 26th Aug		Kings Road Rec/ Biggin Hill	Mottingham Sports Ground	Biggin Hill Rec		225	324	77
Wed 31st Aug	Wed 29th Aug	Wed 28th Aug	Wed 27th Aug		St pauls cray rec	Poverest Park	Grassmead Rec		40	778	193
Thur 1st Sept	Thur 30th Aug	Thur 29th Aug	Thur 28th Aug		Leamington Ave Playground	Biggin Hill Rec	Kingsmeadow		88	448	256
Fri 2nd Sept	Fri 31st Aug	Fri 30th Aug	Fri 29th Aug		Shaftesbury Park	Leamington Ave Playground	Church House Gardens		144	319	309
Sat 3rd Sept	Sat 1st Sep	Sat 31st Aug			Cator Park	Cator Park			222	279	
Sun 4th Sept	Sun 2nd Sep	Sun 1st Sep			Poverest Park	Alexandra Rec			124	259	
Week 6 Total:									843	2407	835
Average Attendance								141	401	209	
Overall Total:								863	6451	11293	11420
Overall Average Attendance								58	179	314	394
% of Target Reached:											101%

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Report No.
CSD14141

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety PDS Committee

Date: 1st October 2014

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **ANNUAL UPDATE REPORT ON BROMLEY YOUTH OFFENDING TEAM PARTNERSHIP**

Contact Officer: Stephen Wood, Democratic Services Officer
Tel: 020 8 313 4316 E-mail: stephen.wood@bromley.gov.uk

Report Author: Paul King, Head of Bromley Youth Support Programme.
Tel: 0208 461 7572 E-mail: paul.king@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

- 1.1 To update the Committee on the performance of the Bromley Youth Offending Service, and on related operational and strategic developments.
-

2. **RECOMMENDATIONS**

- 2.1 **The Committee is asked to note the contents of the report, and to comment as appropriate.**

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council/Safer Bromley/Supporting Children and Young People
-

Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £ 367,636
 5. Source of funding: 2014/2015 Revenue Budget
-

Staff

1. Number of staff (current and additional): 10 posts (8.75fte)
 2. If from existing staff resources, number of staff hours: Maintaining Co-opted Membership up to date involves about an hour's work.
-

Legal

1. Legal Requirement: Legal Aid, Sentencing and Punishment of Offenders Act 2012.
 2. Call-in: Not Applicable:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This Report is just intended for members of the Public Protection and Safety PDS Committee.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

3.1 The report provides updates on the following:

- Governance
- Performance
- First time entrants into the Youth Justice System
- Re-Offending Rates
- Custodial Sentences
- Training and Employment
- The Probation Inspection Programme
- Safeguarding Practice

3.2 The report identifies **reoffending** as the YOS priority for 2014/15

4 POLICY IMPLICATIONS

The report (S:2.5) outlines anticipated policy focus to address the problem of re-offending.

5 FINANCIAL IMPLICATIONS

N/A

4. LEGAL IMPLICATIONS

The Legal Aid, Sentencing and Punishment of Offenders Act (LASPOA) was introduced in November 2012 with full implementation from April 2013. The Act has reformed the justice system and the administration of legal aid and has created a new youth remand and sentencing structure that allows courts a greater flexibility when deciding on appropriate disposals for young people.

5. PERSONNEL IMPLICATIONS

N/A

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	For any queries relating to background documents or questions on the report content, please contact Mr Paul King.

London Borough of Bromley

PART 1 - PUBLIC

Briefing for Care Services Portfolio Holder
Thursday 2 October 2014

ANNUAL UPDATE REPORT ON BROMLEY YOUTH OFFENDING TEAM PARTNERSHIP

Contact Officer: Paul King, Head of Bromley Youth Support Programme
Tel: 020 8461 7572 E-mail: paul.king@bromley.gov.uk

Chief Officer: Kay Weiss, Assistant Director, Safeguarding and Social Care
Tel: 020 8313 4602 E-mail: kay.weiss@bromley.gov.uk

1. Summary

- 1.1 This is an annual report to the Care Services Portfolio Holder on (a) the performance of the Bromley Youth Offending Service (YOS) partnership during 2013/14, and (b) on YOS related operational and strategic developments.

2. THE BRIEFING

2.1 Governance

Youth Offending Services in England and Wales are monitored and supported by the Youth Justice Board (YJB), which is an executive non-developmental public body. YJB Board Members are appointed by the Secretary of State for Justice.

The YJB:

- oversees the youth justice system in England and Wales;
- works to prevent offending and re-offending by children and young people under the age of 18;
- ensures that custody for them is safe, secure, and addresses the causes of their offending behaviour.

In November 2011, Central Government confirmed that that the leadership of youth justice and the specific functions undertaken by the YJB would be retained within the Ministry of Justice (MoJ).

Bromley's YOS is situated in the Education and Care Services Department with direct line management of the YOS Group Manager through the Head of Bromley Youth Support Programme. The YOS's two tier governance arrangements are strategically and operationally managed through an Executive and Operational Board respectively. The Operational Board is chaired by the Assistant Director of Children's Social Care and Safeguarding ensuring strong strategic links between the two boards. Attendance from the statutory partners and key agencies has been maintained.

2.2 Performance

The YOS produces performance reports for both the Executive (annually) and Operational Management Boards (quarterly), the latter containing a detailed breakdown of offending activity and patterns.

The Youth Justice Board monitors performance and requires quarterly data reports against 3 key performance indicators.

2.2.1 NI 111: First Time Entrants to the Youth Justice System (FTEs)

In 2008/09, there were 315 FTEs, in 2009/10 there were 203 and in 2010/11 there were 138. This downward trend continued in 2011/12 with 90 first time entrants and by the end of 2012/13 the FTE was 77. At the end of 2013/14, there had been a slight increase to 80. The continued development of the Triage system which diverts young people who have not previously offended out of the criminal justice system continues to have a significant impact on the number of first time entrants. Changes to the range and use of out of court disposals, as part of the Legal Aid, Sentencing and Punishment of Offenders Act 2012, has also impacted on this indicator.

2.2.2 NI 19: Rate of Proven Re-offending by Young People who have previously offended

The rate of proven re-offending by young people who have previously offended is arrived at by measuring the actual number of re-offences committed by a cohort of young people during a one year follow-up period following their original conviction in court or pre-court disposal.

Year	Cohort Group	Size of cohort	Number of re-offences within 12 months of original conviction	Frequency per 100
2009/10	Jan - March 2009	150	161	107
2010/11	Jan - March 2010	115	98	85
2011/12	Jan - March 2011	77	138	179
2012/13	Jan - March 2012	74	141	191
2013/14	Jan-March 2013	64	146	228

The rate (expressed as the number of offences per 100 offenders) is highly susceptible to variation between years resulting from a combination of (a) changes in the size of the cohort and (b) the offending behaviour of individuals within the cohort.

Analysis has shown that the increase in the rate between 2012/13 and 2013/14 is attributable to a proportionately higher number of offences being committed by members of a very specific cohort of offenders. Key characteristics of this cohort are variable engagement in Education, Training and Employment; a prevalence of SEN (particularly speech and language difficulties) and an increasing number of young people aged 15 and under. An additional factor contributing to the rise in the rate of reoffending, is the transfer, from time to time, of the responsibility for managing offenders from other Local Authorities to Bromley YOS. These case transfers (of young people with sometimes highly challenging offending behaviour) arise following changes of a young person's care placement or family residence or their return to the community following a period of custody where the return to the original place of residence would not be appropriate.

2.2.3 NI 43: Young People Receiving a Conviction in Court who are Sentenced to Custody

Year	Total Disposals	Sentenced to Custody	Custody as % of Total Disposals
2009/2010	347	22	6
2010/2011	263	15	6
2011/2012	224	15	7
2012/2013	247	9	4
2013/14	197	23	11

Custodial sentences decreased significantly over the period 2009/10 - 2012/13. Some of the reduction had been due to the robust and intensive community penalty proposals presented in Court and the mandatory attendance of YOT caseworkers at court in cases where there is a risk of custody. This gives the Court confidence that the YOS is fully supportive of the proposal and that caseworkers are able to answer any queries the Court has in relation to managing the risk and protection of the public where a community sentence is sought. Equally, if a young person has been on bail support packages or Bail Intensive Support and Supervision then Bromley YOS ensures that compliance reports are sent to Court outlining their progress. This aids the Court when considering and possibly imposing a community penalty, based on an appreciation of past compliance. Bromley YOS is committed to ensuring that proposals are realistic and aim to reduce the risk of re-offending. However, after a long period during which the number of custodial sentences has decreased, the trend is reversing. Analysis of court outcomes has shown that this is linked, in large part, to the increased reoffending rate noted above.

In addition to the 3 YJB performance indicators a priority for Bromley YOS is participation in Education, Training and Employment which is key to sustaining diversion away from offending behaviour.

2.2.4 NI 45: Engagement by Young People who Offend in Suitable Education, Training and Employment

In 2010/11, 73% of the young people known to the YOS were in education, training or employment at the end of their order. In 2011/12, the proportion in EET had increased to 76% and this level of performance has been maintained in 2012/13. While performance is strong for young people below school Year 12, a higher proportion of the young people who are Not in Education, Employment or Training (NEET) are in the 16+ cohort. The service continues to work with internal and external education and training providers to address this. The establishment of a Not in EET Multiagency Panel continues to prove effective, as does the Mentoring Scheme which provides 1-1 support to young offenders particularly those whose offending behaviour is a barrier to their participation in EET. The Mentoring Scheme receives funding from the Public Protection and Safety Portfolio and from the Mayor's Office for Police and Crime and is delivered by the Bromley Education Business Partnership.

2.3 Her Majesty's Inspectorate of Probation Inspection Programme

HMIP's inspection of youth offending work consists of three elements. A full Joint Inspection programme undertaken at short notice, led by HMI Probation, will include contributions from partner inspectorates covering health, children's social care, education and training, and Police. These inspections are targeted at a small number of YOTs each year where performance has given rise to concern, together with some YOTs where published performance is strong and worthy of sharing. A thematic programme undertakes a focused inspection of specific aspects of work across a range of YOTs. Finally, there is also a short screening programme targeted at about 20% of YOTs each year, focussed on the start of sentences.

2.3.1 Thematic Inspection of Safeguarding Practice

At the start of November 2014, the Bromley YOT, Probation Trust, Bromley Children's Social Care (CSC) and the Police Service were subject to a 3 day thematic inspection of safeguarding practice across these agencies. Bromley was 1 of 5 YOTs inspected. The inspectors were looking at the quality and timeliness of assessments and referrals, the action taking to safeguard individual children and young people who are known to these services and the strength of systems for sharing case information. The feedback to organisations was detailed case by case and identified areas for improvement as well as strengths. The final report did not identify or judge individual authorities in relation to themes or recommended areas for improvement but did identify individual authorities as examples of best practice.

Through a previous report (DCYP12032) members have been advised that HMIP's 2011 inspection of the YOT's casework had noted a considerable improvement since previous inspections. Inspectors had found aspects of the work on safeguarding and reoffending to be notable when compared to other YOTs. The informal feedback given at the end of the Thematic inspection described Bromley YOS as a safe, well managed service a finding that indicates that the service has maintained performance standards observed in the 2011 Inspection. Overall the Thematic Inspection identified some very positive practice despite the cases being inspected being described as very difficult and complex young people. Communication between Children's Social Care and the YOS was observed to be generally effective.

Inspectors specifically observed that:

- initial assessments by YOT caseworkers were sometimes found to be focused on the pre-sentence report and could benefit from incorporating other information such as the Children Social Care (CSC) background which could provide helpful context to inform sentencing outcome
- the process for return referral forms back from CSC to YOS required review to ensure a greater clarity over how CSC will respond, how joint work will be organised and how cases will be reviewed
- caseworkers could benefit from a wider understanding of what other agencies do and how they might facilitate their case
- caseworkers could consider using local Police intelligence to facilitate cases and, in general could apply a more investigative approach to case management

Following this feedback from HMIP, officers from YOT and Social Care implemented a cross service improvement plan to address the Inspection Team's observations.

HMIP published the final report on the Inspection in August 2014 which is available at the HMIP website at <http://www.justiceinspectorates.gov.uk/hmiprobation/inspections/4003/>

In the report, Bromley YOS practice was identified for positive mention in respect to the quality of safeguarding assessments and for the use of police intelligence to direct case management by YOS and Care Service staff.

Bromley have also contributed to a Thematic Inspection on resettlement of young offenders following custody. The inspection took place in July 2014 and involved a single case from Bromley. No feedback was provided by the Inspectors.

2.4 Legal Aid, Sentencing and Punishment of Offenders Act LASPOA 2012

The Legal Aid, Sentencing and Punishment of Offenders Act (LASPOA) was introduced in November 2012 with full implementation from April 2013. The Act has reformed the justice system and the administration of legal aid and has created a new youth remand and sentencing structure that allows courts a greater flexibility when deciding on appropriate disposals for young people.

The Act introduced some important changes in respect to young people:

2.4.1 Remands

- A more flexible and simplified process is to be introduced for remanding young people into Youth Detention Accommodation (YDA) and Local Authority Accommodation, under 18 years of age, this to include a tariff to restrict the use of remand to offences above a specific gravity.
- The Act requires that any child remanded to YDA is to be treated as 'Looked After' by the designated local authority

2.4.2 Youth sentences

- Increased discretion on sentencing, which will enable courts to conditionally discharge a young person pleading guilty to their first offence instead of giving a referral order.
- Removal of current restrictions on repeated use of referral orders following a guilty plea.
- Variation to detention and training order recall conditions.

2.4.3 Out of Court Disposals (OCD)

- Reprimands and final warnings have been replaced by youth cautions and youth conditional cautions.

Officers have conducted a comparative analysis of the full year effect of the impact of the LASPOA 2012 on the number and type of young people who are being remanded to custody. The implications of this are the subject of a separate report to members which is to be presented to the meeting of the Care Services Policy Development and Scrutiny Committee at their meeting of October 2014. The analysis shows that the number of individual young people remanded has increased between the 2 years. A key factor contributing to the increase in the number of remands is the re-offending of 14-15 year olds referred to above. In a previous report (CS13030) Members were advised of changes to the youth remand framework that had been introduced through the Legal Aid, Sentencing and Punishment of Offenders Act 2012 which came into force from 1st December 2012. The report advised that the introduction of these reforms have been accompanied by a transfer of financial responsibility for secure remands from the Youth Justice Board and Ministry of Justice to Local Authorities. Final actual expenditure on secure remands for the financial year 2013/14 was £269,041. The projected expenditure for the current financial year, based on the remands made by the end of August 2014, is £242,693.

2.5 Addressing Reoffending – YOS Service Priority 2014/15

Reoffending amongst a specific cohort (young people aged 15 and under) is now a headline concern for Bromley YOS. It has given rise to a negative trend in the YOS' reoffending and custody performance indicators and is also having an impact on the level of secure remands. With support from the Youth Justice Board, as part of a national pilot to address persistent offending, Bromley YOS are working with partners to develop a multi-agency approach to reoffending.

A priority of this approach will be to work with the Bromley Children in Care Virtual School Service to ensure that all young people known to the YOS and who are Looked After by the Local Authority have in place robust Personal Education Plans together with the support necessary to help them to remain within school or alternative provision during the school day. As poor speech and language skills are strongly associated with poor attendance and behaviour at school and Health have now commissioned a pilot speech and language therapy programme to address this in Bromley's young offenders and particularly our prolific reoffending cohort. Parental involvement is also key to diverting children and young people from offending and supporting their participation in education and the families of offenders falling into the reoffending cohort will now be identified for specific assistance from the Bromley Children Project Tackling Troubled Families Programme and Bromley Targeted Youth Support Programme.

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Report No.
CSD14140

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety PDS Committee

Date: 1st October 2014

Decision Type: Non-Urgent Non-Executive Non-Key

Title: Bromley Safeguarding Adults Annual Report
2013/14

Contact Officer: Stephen Wood, Democratic Services Officer
Tel: 020 8313 4316 E-mail: stephen.wood@bromley.gov.uk

Report Author: Aileen Stamate, Quality Assurance Manager, Adult and Community Services
Tel: 0208 313 4753, Email: Aileen.Stamate@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

- 1.1 This report is being presented to the Public Protection and Safety PDS Committee for information purposes. Queries relating to the **meeting** should be directed to the Contact Officer, and queries relating to the **contents of the report** should be directed to Aileen Stamate, Quality Assurance Manager, Adult and Community Services.
- 1.2 A **summary** of the Bromley Safeguarding Adults Board Annual Report 2013/14 follows. The full Bromley Safeguarding Adults Annual Report 2013/14 was disseminated as an Information Briefing.

2. **RECOMMENDATIONS**

- 2.1 Members are asked to note the contents of the summary report, and the full Bromley Safeguarding Adults Annual Report 2013/14 that was disseminated as an Information Briefing.

Non-Applicable Sections:	Policy, Financial, Legal and Personnel
Background Documents: (Access via Report Author)	Bromley Safeguarding Adults Board (BSAB) Annual Report 2013/14. Supporting documents that can be downloaded from the Bromley Council Adult Safeguarding web page as outlined in

	the Summary Report.
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Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Excellent Council / Supporting Independence/Safe Bromley/Healthy Bromley
-

Financial

1. Cost of proposal: Not Applicable for providing this reference.
 2. Ongoing costs: Not Applicable for providing this reference.
 3. Budget head/performance centre: Democratic Services.
 4. Total current budget for this head: £367,636.
 5. Source of funding: 2014/15 revenue budget.
-

Staff

1. Number of staff (current and additional): 10 posts (8.75fte).
 2. If from existing staff resources, number of staff hours: 0.20hrs to provide this reference.
-

Legal

1. Legal Requirement: None to provide this reference.
 2. Call-in: Not Applicable as no decision is being made.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Attached briefing provided for the information of PP&S PDS Members and Co-opted Members.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

Part 1 – Public

Briefing for Public Protection & Safety PDS Committee

1st October 2014

Bromley Safeguarding Adults Board Annual Report 2013/14

Contact Officer: Aileen Stamate, Quality Assurance Manager
Tel: 0208 313 4753

Chief Officer: Terry Parkin Director (ECS Division)
Tel: 0208 313 4618

1. SUMMARY

- 1.1 The Bromley Safeguarding Adults Board (BSAB) since 2008 has been responsible for the co-ordination and development of work to safeguard adults at risk from abuse and neglect in accordance with the Government guidance, “No Secrets” (Department of Health 2000). Last year the provisions of the draft Care and Support Bill set out the Government’s plans for new legislation, the Act received Royal Assent on 14th May 2014 and comes into force in April 2015.
- 1.2 The Annual Report is presented to the Care Services and Public Protection and Safety Policy Development and Scrutiny Committees. Cllr Robert Evans Portfolio Holder Care Services is a member of the Board.
- 1.3 The following provides an overview of the initiatives delivered with the Public Protection and Safety Portfolio and their achievements in 2013/14. (Details of the full range of BSAB work delivered during 2013/14 is provided in the annual report link below in section 2.2).
 - 1.3.1 In response to the underreporting of Disability Hate Crime, a Disability Hate Crime Awareness Project was implemented in the London Borough of Bromley by the Metropolitan Police Service in 2013. The Council Community Safety Team and Bromley police qualified for a £15,000 grant from Mayor’s Office for Policing and Crime (MOPAC) in 2013 to 2014. This supported the launch of a monthly Disability Hate Crime Forum in Bromley with the support of the Metropolitan Police Service. In addition the Metropolitan Police Service held a conference on hate crime in Bromley in 2014, which included interactive intense training sessions for the safer neighbourhood teams, safer transport teams and school liaison officers, to highlight the issues of disability hate crimes within the borough and improve outcomes for victims of crime. There were 2 disability hate crimes reported to Bromley Police in 2012/13 and in 2013/14 there was a significant increase to 20 reported disability hate crimes.
 - 1.3.2 The London Fire Brigade Home Fire Safety Initiative Team held a workshop on the 28th October 2013 providing advice to adults at risk to prevent fire hazards, eighty one people attended. LFB completed 2290 home fire safety visits to vulnerable householders.
- 1.4 Thirty presentations were held with banks to raise awareness on how to support adults at risk from financial harm. The aim of the work is to ensure people have access to criminal justice and personal loss is reduced. Trading Standards officers distributed as part of their direct

marketing initiative, 800 'Safe as Houses Packs' to residents and 1500 coasters and pens with contact details at events.

- 1.5 The Domestic Abuse Advocacy Project supported victims through advocacy to access the criminal justice system and achieved a 66.5% conviction rate compared to conviction rates of around 20% without advocates.
- 1.6 The Perpetrator Programme is jointly commissioned with the London Borough of Lewisham and LBB. A total of 56 applications were made to the scheme and 23 men attended the programme. All of the partners or former partners of the participants reported they felt safer following the intervention.
- 1.7 The Safer Bromley Van is a joint venture between the Anti-Social Behaviour Team, Community Safety Team, and Metropolitan Police Service aimed at prevention of crime to adults at risk. Five hundred referrals were received for residents who were victims of crime who accepted support with home security. The results of this programme were excellent with no one experiencing a repeat burglary. The service will be extended to housing associations targeting specific areas in 2014.
- 1.8 The Rapid Response Team prevented £280,000 from being lost by consumers and assisted in the prosecution of a rogue plumber who received a prison sentence for 2½ years. A worker in the care sector was sentenced to 14 months imprisonment for theft and false accounting after being convicted of stealing £3000 over a period of more than a year, from a service user with learning disabilities. In another case a person appointed as Power of Attorney systematically defrauded the service user of £92,000 and was convicted on 14 counts of theft and money laundering, sentenced to 4½ years imprisonment.

2. Supporting Documents

- 2.1 Bromley Safeguarding Adults Board (BSAB) Annual Report 2013/14.

Members and Co-opted Members have been provided with advance copies of the briefing via email.

The link on the Bromley Council Website is:

<http://cde.bromley.gov.uk/ieListMeetings.aspx?CId=559&Year=0>

- 2.2 Supporting Documents listed below can be downloaded from the Bromley Council adult safeguarding web page:

www.bromley.gov.uk/bsab

BSAB Prevention Strategy 2011-2014

Protecting Adults at Risk: London multi-agency procedures 2011

Guide to Scrutiny of Adult Safeguarding for Councillors.

Report No.
CSD14118

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety PDS Committee

Date: 1st October 2014

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **WORK PROGRAMME AND CONTRACTS REGISTER**

Contact Officer: Stephen Wood, Democratic Services Officer
Tel: 020 8313 4316 E-mail: stephen.wood@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: All

1. Reason for report

1.1 Members are asked to review the Committee's Work Programme and to consider the contracts summary for the Public Protection and Safety Portfolio.

2. **RECOMMENDATION**

2.1 **That the Committee:**

- (i) reviews its Work Programme (Appendix 1); and
- (ii) Notes the Public Protection and Safety Portfolio Contracts (Appendix 2).

Corporate Policy

1. Policy Status: Existing Policy: Committees normally receive a report on The Work Programme and Contracts Register at each meeting.
 2. BBB Priority: Excellent Council Safer Bromley
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £367,636
 5. Source of funding: 2014/15 revenue budget
-

Staff

1. Number of staff (current and additional): 10 posts (8.75fte)
 2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme normally takes less than an hour per meeting.
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is primarily for the benefit of Committee Members.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Forward Programme

- 3.1 The table at **Appendix 1** sets out the Public Protection and Safety PDS Forward Work Programme. The Committee is invited to comment on the schedule and to propose any changes it considers appropriate.
- 3.2 Other reports may come into the programme - schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

Contracts Register

- 3.3 A Public Protection and Safety Contracts Register Summary is at **Appendix 2**.

4. POLICY IMPLICATIONS

- 4.1 Each PDS Committee is responsible for setting its own work programme.

Non-Applicable Sections:	Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Work Programme Reports and Minutes of the previous meeting.

PP&S PDS COMMITTEE - FORWARD WORK PROGRAMME

PUBLIC PROTECTION AND SAFETY PDS –1st October 2014
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Report on Targeted Neighbourhood Activity Project Funding.
Anti-social Behaviour, Crime and Policing Act 2014
Presentation on Area of Work relating to Environmental Protection and CCTV
Summer Activities Review Report
Work Programme and Contracts Register
Safeguarding Report
Schedule of Visits
PUBLIC PROTECTION AND SAFETY PDS – 2nd December 2014
Matters Arising
Chairman's Update
Police Update
Community Payback Update (Subject to Confirmation)
Budget Monitoring
Work Programme and Contracts Register
Schedule of Visits
PUBLIC PROTECTION AND SAFETY PDS – 3rd February 2015
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Stray and Abandoned Dogs Contract
Work Programme and Contracts Register
Schedule of Visits
PUBLIC PROTECTION AND SAFETY PDS –17th March 2015
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Schedule of Visits
Forward Work Programme and Contracts Register

Public Protection and Safety Contracts Register Summary

Contract	Start	Complete	Extensi on granted to	Contractor	Total Value £	Annual Value £	Public Protection & Safety PDS
CCTV Maintenance	1.4.2012	31.03.2017		Eurovia	Fixed 3 years £214,256	£42,851	24 Jan 2012 referred to Executive on 1 st Feb 2012
CCTV Control Room	1.4.2012	31.03.3017		OCS	£1,263,258	£252,652	24 Jan 2012 referred to Executive on 1 st Feb 2012
Dog Collection – Stray and Abandoned Dogs Gateway Review	1.12.2012	31.03.14	30.11.14	SDK Environmental Ltd	£63,566	£63,566	PP&S PDS 18 Sept 2012 Extended to 30.11.14
Kennels – Stray and Abandoned Dogs Gateway Review	1.12.2012	30.03.14	30.11.14	Woodland Annual Care Ltd	£96,000	£96,000	PP&S PDS 18 Sept 2012 Extended to 30.11.14
Vets Animal Welfare Enforcements	1.4.2013	31.3.2014	1 year	Corporation of London Veterinary Service	£11,000	£11,000	Waiver agreed by Director of Environmental Services

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